Fredericksburg City
Spotsylvania County
Stafford County
Caroline County
King George County

Al Watkins
Chair

Ian Ollis
FAMPO Administrator

CITIZENS TRANSPORTATION ADVISORY COMMITTEE

DRAFT Meeting Minutes
Wednesday, October 14, 2026 - 6:00pm
406 Princess Anne Street, Fredericksburg
https://www.fampo.gwregion.org/

A video recording of the meeting is linked on the Citizens Transportation Advisory Committee (CTAC) webpage:
https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/

Committee Members Present:

Allen Watkins, Stafford County, Chair
Tim Welsh, Spotsylvania County, Vice Chair
TaMara Banks, At-Large (online)
Jason Braaten, Stafford County
Danté Braden, Spotsylvania County
Joe Brito, Stafford County
Denise Flatley, King George
Larry Gross, At-Large (online)
Ryan Herbert, Spotsylvania County
Yolanda Hipski, City of Fredericksburg (6:45pm)
David McLaughlin, City of Fredericksburg (online)
Elody Shojinaga, King George County

Committee Members Absent:

Ruby Brabo, Stafford County
Daniel Byler, Stafford County
Michael Catell, Stafford County
Justin Chenault, Caroline County
Rupert Farley, At-Large
David Fauth, City of Fredericksburg
Rebekah Herrin, City of Fredericksburg
Michael Hoyt, Caroline County
Cassandra Jagroop, City of Fredericksburg
Jimmy Morris, City of Fredericksburg
Arya Nair, City of Fredericksburg
Ken Pogue, Caroline County
Clinton Wells, Spotsylvania County

Others Present

Thomas Brown, City of Fredericksburg citizen
Cassandra Lord, VDOT
Robert A Weber, III, PE, PTOE, VDOT Fredericksburg District Traffic Engineer

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Staff Present:
Eugene Hlaing, Public Involvement/Title VI Coordinator
John Ridout, Senior Transportation Planner
Carson Woodruff, GIS Technician / Transportation Planner

1. Call to Order

At 6:00 p.m., the meeting was called to order by Chair Watkins

2. Roll Call

Mr. Hlaing conducted roll call and determined that a quorum was present.

3. Approval of the October 14, 2026, Citizens Transportation Advisory Committee (CTAC) Agenda

Chair Watkins requested an amendment to the agenda to move items 7.b and 7.c to the end of the Action / Discussion items. Motion made to approve the agenda as amended.

Motion to Approve: Denise Flatley; Second: Danté Braden
Motion passed unanimously.

4. Approval of the September 9, 2026, Meeting Minutes

Motion made to approve the September 9th meeting minutes.

Motion to Approve: Danté Braden; Second: Jason Braaten
Motion passed.

5. Public Comment

There were no public comments.

6. VDOT/Transit Report-a-Problem

Committee members noted that surveying and utility marking have been accomplished at the Deep Run Creek guardrail repair location along Lansdowne Road, and that Brooke Road past the VRE station is heavy with vegetation and tree limbs obscuring the road shoulder. Mr. Braden noticed motorists' speeding through Southpoint Parkway that is marked with a lower speed limit near Ballantraye Drive and Chair Watkins noted tree limbs overhanging Sanford Drive that may need to be cut or trimmed.

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7. Action/Discussion Items

d. CTAC Brochure Materials & Concepts Discussion

Mr. Hlaing presented two CTAC brochure options for public outreach, with the first option being preferred for its clarity and inclusion of MPO information. Suggestions include updating the basic brochure to include the web link for submitting comments, adding a QR code to the second brochure and investigating the possibility of distributing brochures at the railroad station and other locations, including government buildings.

a. Discussion with VDOT about Traffic Signal Warrants

Mr. Weber provided a detailed presentation on traffic signal warrants and justification studies in Virginia, explaining the nine warrants and the process for determining when traffic signals are appropriate. He discussed various traffic intersection designs including R-cut intersections, through-cuts, continuous green T-intersections, and displaced left turn intersections. He explained that these designs aim to reduce accidents and improve operational efficiency by breaking up conflicting traffic movements and favoring main street traffic flow. Some of these designs like the displaced left turn intersection were considered for Southpoint Parkway. The proposed design showed promising air quality benefits but posed challenges with cost and eligibility requirements under CMAQ guidelines.

Mr. Weber explained that the process evaluates intersections using volume capacity ratios, traffic modeling software like Synchro, and microsimulation models to determine if signals are necessary. The presentation covered funding challenges, noting that the state lacks funding for new traffic signals, beyond SMART SCALE or developer-funded projects. CTAC members asked questions about emergency vehicle preemption systems, construction cost increases due to materials like steel and aluminum, and the use of different detection technologies including induction loops, video detection, and radar/LiDAR counters.

c. FAMPO Committee Bylaw Proposed Changes

Dr. Ridout summarized proposed bylaw changes for the Policy Committee to the CTAC. The summary included updates to clarify roles, restrict public comment to spoken or written format without audio-visual presentations, and formalize the distinction between voting and non-voting members. He explained that while some proposed changes to updated TAC bylaws were pulled back due to legal restrictions on remote participation, the updated bylaws aim to streamline meeting processes and provide clearer guidelines for presentations and public comments.

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Proposed bylaw changes require subcommittees to endorse items before they are presented to the Policy Committee and impose ADA compliance requirements for presentations. Chair Watkins shared his experience attending the Policy Committee meeting where he was not recognized to speak during the reading of the bylaw updates, highlighting a concern about member engagement.

The conversation focused on ADA compliance requirements for FAMPO documents and website materials. Staff discussed challenges in making existing documents compliant, requiring significant staff time and expertise. The discussion highlighted concerns about resource constraints, with a staff of six needing to balance compliance requirements with existing workflows while avoiding format changes that might create accessibility issues for different users.

The discussion focused on balancing accessibility needs with practical implementation challenges, particularly around converting graphics and complex documents to ADA-compliant formats. Staff explained that written public comments are compliant. Formal presentations must meet accessibility standards when received and a reasonable span of time is needed for staff to review materials and the time between meetings is constrained for some items. The group also addressed the role of non-voting members, particularly the CTAC, in participating in Policy Committee meetings and expressing their advisory role to elected officials.

b. 2027 Calendar Draft

Dr. Ridout discussed the current calendar draft for committees, noting that the Policy Committee ultimately adopts the schedule with some adjustments for holidays.

Motion to endorse 2027 Committee Calendar.

Motion to Approve: Joe Brito; Second: Tim Welsh
Motion passed.

d. CLRP and Regional Needs List & TAC Presentation

Dr. Ridout introduced the CLRP (Constrained Long-Range Plan) List and Regional Needs List, with a presentation on project scoring methodology and funding allocations. The Policy Committee will not vote on the list until November, but staff will continue refining it based on public comments and jurisdictional input.

8. Staff Reports

a. PC September 21, 2026

Dr. Ridout summarized the key items that included an update on Express Lane project funding, and the amended portions of the updated bylaws were read aloud.

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b. TAC October 5, 2026

Updates to the TAC bylaws were discussed, as well as SMART SCALE funding reductions announced during the September meeting of the Commonwealth Transportation Board to cover increased cost of maintenance needs.

9. Member Reports

a. Public Outreach & Acknowledgement

10. Future Agenda Item(s)

a. CTB Informational

Mr. Brito asked for information regarding information that is available for the I-95 HOT lane extension contract details at an upcoming meeting.

11. Adjourn/Next CTAC Meeting: November 4th, at 6:00 p.m.

Chair Watkins thanked attendees for their meaningful discussions through the meeting.

Chair Watkins adjourned the meeting at 9:20.

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