

## **CITIZENS TRANSPORTATION ADVISORY COMMITTEE**

### Meeting Minutes

Wednesday, February 14th, 2024 - 6:00pm

406 Princess Anne Street, Fredericksburg

<https://www.fampo.gwregion.org/>

A video recording of the meeting is posted on the Citizens Transportation Advisory Committee (CTAC) web page: <https://www.fampo.gwregion.org/citizens-transportation-advisory-committee/> and on YouTube at: <https://www.youtube.com/watch?v=KUg10tr3wis>

### **Committee Members Present:**

Nicolas Kwatnoski, Chair  
TaMara Banks, At-Large  
Ruby Brabo, Stafford County  
Rupert Farley, At-Large  
Robert Fogg, Spotsylvania County  
Glenn Goldsmith, Stafford County (Remote)  
Larry Gross, At-Large  
Matthew Rowe, City of Fredericksburg  
Al Watkins, Stafford County  
Clinton Wells, Spotsylvania County  
Kevin Wilkinson, Spotsylvania County

### **Committee Members Absent:**

Tim Welsh, Spotsylvania County, Vice Chair  
Joe Brito, Stafford County  
Justin Chenault, Caroline County  
Patricia Encarnacion, City of Fredericksburg  
Jeron Hayes, King George County  
Michael Hoyt, Caroline County  
David McLaughlin, City of Fredericksburg  
Ann Palbalker, Stafford County  
Ken Pogue, Caroline County  
James Powell, Stafford County  
Rodney Thomas, At-Large

### **Others Present**

Linda LaSut, VDOT

**Staff Present:**

Ian Ollis, FAMPO Administrator  
John Ridout, Transportation Planner II  
Colie Touzel, Public Involvement and Title VI Coordinator  
Becky Golden, Transportation Planning Manager

**1. Call to Order**

At 6:00 p.m., the meeting was called to order by John Ridout, acting as Chair. Per the CTAC bylaws, in the absence of the CTAC Chair and Vice-Chair, FAMPO staff act as chair to conduct a meeting if quorum is present.

**2. Roll Call**

John Ridout conducted roll call and a quorum was present.

**3. Approval of the February 14, 2024, Citizens Transportation Advisory Committee (CTAC) Agenda (ACTION ITEM)**

Motion was made to approve the agenda.  
Motion: Ruby Brabo; Second: Clinton Wells.  
Discussion: None.  
Motion passed unanimously.

**4. Approval January 10, 2024, CTAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the January minutes with change that Linda LuSut was in attendance for the whole meeting.  
Motion: Ruby Brabo; Clinton Wells.  
Motion passed unanimously.

**5. Public Comment:**

There were no public comments.

**6. VDOT/Transit Report a Problem**

Allen Watkins reported that the incorrect “Sanford Road” sign previously commented on was replaced with a new incorrect sign for “Southgate Way Drive.” He hoped that could be corrected.

TaMara Banks expressed her concern for a dangerous turn at the Princess Anne/Dixon Street intersection. John Ridout planned to follow up with the city about the safety of the intersection.

**7. Action/Discussion Items**

a) **CTAC Bylaws Amendment: Chair and Vice Chair Reaffirmation (ACTION**

**ITEM)**

John. Ridout presented the Bylaws amendment that empowers the committee to vote to reaffirm the Chair and/or Vice Chair representatives if either person experience a temporary change in their capacity to serve.

Motion was made to amend the language of the bylaws as stated, “When the permanent vacancy, retroactive to December 31, 2023, occurs in the Chair position, the Vice-Chair will be appointed as Chair, and an election for Vice-Chair will be conducted.”

Motion: Ruby Brabo; Second: Matt Rowe

Motion passed unanimously.

**b) Confirm Chair and Vice Chair/Election of Officers (ACTION ITEM)**

Motion to confirm Chair and Vice Chair.

Motion: TaMara Banks; Second: Ruby Brabo.

Motion passed unanimously.

**c) SS4A Corridors & Projects**

Becky Golden presented FAMPO Resolution 24-22 that the Policy Committee will vote on at their next meeting on February 26 to direct a public comment period for the draft FAMPO/GWRC Safe Streets and Roads For All (SS4A) Action Plan. She summarized the draft action plan for the committee, covering infrastructural and behavioral counter measures. She also discussed upcoming public outreach and involvement initiatives.

**d) TIP Amendments & Modifications (ACTION ITEMS)**

i) Endorse Resolution 24-21 Adopt an Amendment to the FY23-27 Transportation Improvement Program to add UPC FRT0002 FXBGO! Rolling Stock Replacement

ii) Endorse Resolution 24-23 Directing a Public Comment Period for an Amendment to the FY24-27 Transportation Improvement Program to Adjust Funding Allocations for 2 Projects: UPC 117026 #SMART22 – Rt 648 Shelton Shop Road Improvements; UPC103085 #HB2.FY17 Rt 1/630 Area Corridor Improvements  
Motion to endorse Resolution 24-21 and Resolution 24-23.

Motion: Allan Watkins; Second: Matt Rowe

Motion passed unanimously.

**8. Staff Updates**

**a) PC, TAC, & Special Meeting Updates**

Ian Ollis explained various resolutions from the January Policy Committee meeting, including Resolution 24-18 Approving a Rollover from the FY21-24 Transportation Improvement Program to the FY24-17 Transportation Improvement Program. He reviewed Round 6 of SMART SCALE and the process for project selection, the

candidate project list, and the SMART SCALE Technical Guide. He also shared FAMPO's letter of support for Stafford County's RAISE Grant application and Resolution 24-20 Approving a Transfer of Funds to Close out Two Projects. He gave an overview of the changes made in SMART SCALE Round 6 project scoring and funding eligibility.

The committee requested a presentation on the SMART SCALE candidate project list in April to prepare a recommendation for the Policy Committee in May.

b) CMAQ/STBG Update

John Ridout presented the scoring results for CMAQ/STBG projects and the funding distribution across the projects. He highlighted the top scoring projects in the region for each category including roadway, active transportation, and transit.

c) FAMPO River Crossing Parkway NEPA Alternatives Study Update: March 20<sup>th</sup>, 2024

John Ridout presented updates on the River Crossing Parkway Study, including project scope, data collection, and analysis next steps. He announced the public meeting planned for March 20<sup>th</sup>, 5 – 7pm in an “open house” style, drop-in format to capture feedback from the public. These comments will be incorporated in the report prepared by consultants, Michael Baker International, to be shared at a second public meeting, which has not yet been scheduled.

d) Performance & Safety Target Letters

John Ridout presented VDOT's performance and safety targets which FAMPO formally adopted in the letter.

e) MPO Self-Certification Statement

John Ridout presented the reaffirmation statement that FAMPO complies with all MPO laws and requirements concerning transit, equity, and the Clean Air Act.

## 9. Community Reports

a) Member reports, topics of interest, partner information

TaMara Banks reviewed a letter from Jane Leeds, advocating for funding that advances projects of interest for the disabled, aged, and financially challenged population. Ms. Banks recommended the committee amend the bylaws to include a procedure for responding to public comments. The committee agreed to add a discussion about addressing public comments to the next month's committee meeting.

b) Items for Next Meeting

- i) FXBGO! TSP and Service Update
- ii) CTAC Bylaws Amendments & Future action item

**10. Adjourn/Next CTAC Meeting March 13, 2024, at 6:00 p.m.**

Motion was made to adjourn the meeting at 8:04 p.m.

Motion: Matt Rowe, Seconded: Kevin Wilkinson.

Motion passed by unanimous consent.