



TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Monday ♦ January 4, 2021 ♦ 9:30 am

Remote-Only📞

406 Princess Anne Street, Fredericksburg VA 22401

<https://www.fampo.gwregion.org/>

Approved: February 1, 2021

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Technical Advisory Committee webpage:
<https://www.fampo.gwregion.org/technical-advisory-committee/>

Members Present:

📞 *Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

Chairman Alex Owsiak, Stafford County

Jason Towery, Stafford County

Paul Agnello, Spotsylvania County

Rodney White, Spotsylvania County

Bassam Amin, City of Fredericksburg

Michelle Shropshire, Virginia Department of Transportation (VDOT)

Stephen Haynes, VDOT

Dan Grinnell, VDOT

Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)

Joe Stainsby, PRTC

Craig Pennington, Caroline County

Nick Minor, King George County

Kimberly Wilson, King George County

Kate Gibson, GWRideConnect

Leigh Anderson, GWRideConnect

Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)

Sonali Soneji, Virginia Railway Express (VRE)

Jamie Jackson, FREDericksburg Regional Transit (FRED)

Aidan Quirke, FRED

Others Present:

Brandon Brown, Stafford County

Doug Fawcett, City of Fredericksburg

Richard Denbow, Cambridge Systematics (CS)

Feng Liu, CS

Susan Gardner, VDOT

Katherine Youngbluth, DRPT

FAMPO Staff Members Present:

Ian Ollis, FAMPO Administrator

Adam Hager, Transportation Planner

Stacey Feindt, Public Involvement/Title VI Coordinator

Leah Vigil, Administrative Assistant

Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator

Jordan Chandler, Transportation Planner

Matthew Lehane, Transportation Planner

Speaker: Summary of speaking points

1. Call to Order

Chairman Owsiak called the FAMPO Technical Advisory Committee (TAC) Meeting to Order at **9:32 am**.

2. Determination of a Quorum

Ms. Vigil conducted roll call and determined that a quorum was present.

3. Approval of the January 4, 2021 TAC Agenda (ACTION ITEM)

The January 4, 2021 TAC Agenda was approved by unanimous consent.

4. Approval of November 9, 2020 TAC Meeting Minutes (ACTION ITEM)

The November 9, 2020 TAC minutes were approved without changes, by unanimous consent.

5. Public Comment – Stacey Feindt read an email submitted by City of Fredericksburg resident Elizabeth LeDoux:

Good evening,

I saw a Facebook post asking for thoughts on biking and walking trails in Fredericksburg. The Federal "Safe Routes to Schools" program has federal money for building walking and biking trails to schools.

I propose we use funds like these to build a bike trail that runs from Learning Lane, running north along Rt1, all the way to James Monroe High School, connecting all of our schools to the same new path, and connecting to the VCR trail, and the Canal Path, giving a huge percentage of our school age children access to a path route to every school in our district.

Also, the large number of people walking along Rt. 1 would have a safe path to get to their destination (which I'm guessing is to shopping.) Next we can address a safe path along Lafayette Boulevard for the same purpose.

Thanks for your consideration.

Chair Owsiak asked if there was anyone online who wished to comment. There was not.

6. Discussion/Action Items

a. 2050 Long Range Transportation Plan (LRTP) Update

i. Consultant Support – Rich Denbow & Feng Liu, Cambridge Systematics

Mr. Denbow introduced himself as a consultant working under a task order. He then turned the meeting presentation over to Mr. Liu who updated TAC on the 2050 LRTP.

Paul Agnello noted that Spotsylvania County employment growth did not currently reflect county projections, especially near Exit 126 where the Veteran's Clinic would be built; the material did not account for any growth in that area.

Mr. Liu said he would follow-up with him on this item to update figures.

Jason Towery inquired if this work included significant plans in Stafford County's upcoming Comprehensive Plan update which would affect numbers as well; he would like to follow-up on this matter.

Mr. Liu responded that they had not, as the presentation was based off of the 2045 LRTP.

Stephen Haynes inquired why Prince William County was on the maps.

Mr. Liu answered that it was part of the affected area for travel demand modeling, and understood that Prince William County was not part of the FAMPO planning region.

ii. Public Involvement – Stacey Feindt

Ms. Feindt highlighted public participation in a survey to develop goals and objectives for the 2050 LRTP:

- Survey open from November through December 2020
- Designed in collaboration with FAMPO TAC and Citizens Transportation Advisory Committee (CTAC) members
- Provided facts on public outreach efforts and preliminary survey results
- TAC feedback welcomed on the final report to be realized at the end of January

Kate Gibson said the work was excellent and thanked Ms. Feindt.

iii. Program Update – Ian Ollis and Adam Hager

Mr. Hager noted the following:

- Staff would update goals and objectives of the 2050 LRTP based on results from the survey for presentation and review in February by FAMPO committees
- LRTP call for projects would resume this year
- Project prioritization update for TAC presentation next month
 - Highway project update of prioritization methodology to present to TAC next month
 - Developing baseline prioritization methodology for bike-ped and transit; no existing methodology for these modes

Mr. Agnello thought that was incorrect and noted that he would follow-up with Mr. Hager.

- Would request forecast revenues from localities and transit providers; recent email from VDOT Mr. Haynes was received with requested data

Mr. Agnello asked for the timeframe for figures' request.

Mr. Hager thought they would be needed in the next week or two.

Mr. Ollis stated that the 2050 LRTP structure would:

- Look similar to the 2045 LRTP
- Future trends would include assistance (no in-house modeling capabilities):
 - CS modeling
 - VDOT scenario planning and modeling
- Examine planning in the following areas
 - Chapter 4 Scenarios
 - Transportation
 - Regional
 - Fiscally constrained project planning

Mr. Towery inquired the general timeline.

Mr. Ollis stated it should be completed by the end of 2021; FAMPO committees would be notified if that needed updating; there was not any pressure currently, the deadline would be in 2023.

Mr. Hager noted the target date for finalization would be December 2021 which would result in January 2022 presentations since there would be no meetings in December.

Mr. Towery stated there was a data sharing opportunity, as Stafford County could have significant changes to its Comprehensive Plan which would also need to be updated in the LRTP.

Mr. Ollis would request locality changes that affect transportation planning this week.

- b. Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology Update – Chair Owsiak & FAMPO Staff

Mr. Owsiak gave an overview:

- A subcommittee formed in November 2020
- The objective was to formulate scoring to include benefit to the Transportation Management Area (TMA), for north Stafford in accordance with the draft Memorandum of Understanding (MOU) between FAMPO and the Transportation Planning Board (TPB)
- The subcommittee considered project types for scoring, such as intermodal freight, roadway and transit
 - Intermodal freight and transit were found to be unfeasible for measuring TMA benefit as these projects more regional in nature
 - Additional scoring metrics were identified for certain projects:
 - Roadway
 - Intelligent Transportation System (ITS) signals
 - Planning studies
 - Non-motorized

i. Presentation

Mr. Hager noted that the subcommittee met a few times in December to work out quantitative and objective metrics to directly benefit the TMA.

- The suggested timeline received positive feedback from VDOT
- End date would be to send approved allocations to the Commonwealth Transportation Board (CTB) by June 2021
- They would take feedback from all committees this month and request approval February 2021
- A two-tiered approach was developed
 1. If a project could be feasible for benefitting the TMA, it would first be weighted to 90%
 2. Next, it would receive a maximum of 10 additional points for benefitting the TMA
 - Eligible projects would potentially receive funding specifically from STBG, not CMAQ

Matthew Lehane highlighted roadway projects. The analysis used StreetLight Data to score projects based on their roadway volume to and from the TMA. The StreetLight Data was used to score project, with extra points if a TMA-benefit was determined.

Jordan Chandler noted the other categories analyzed for additional scoring due to TMA benefit. Questions and feedback were requested in January for approval in February 2021

- ITS
- Transit
- Preliminary Engineering (PE)/Project studies
- Non-motorized, or active transportation projects

Michelle Shropshire asked if non-motorized projects could use a graduated scale and if updates to the process and procedure were included.

Ms. Chandler responded that the Americans with Disabilities Act (ADA) utilized a $\frac{3}{4}$ mile distance for providing a fixed-route service called “paratransit.” In the subcommittee meeting, it was suggested to use this distance since it was federally recognized although, not the exact same service. The project benefit to the area would be awarded 10 points and otherwise, would not receive additional points.

Chair Owsiak noted that an overhaul of process and procedure was originally considered, but that updating language related to process and schedule was beyond the scope of the amendment. The subcommittee concluded that such an effort would entail more resources, manpower, and time than available.

Mr. Towery stated that a timeline with expectations would be helpful; this year necessitated both a typical and off-cycle call for project timelines.

Mr. Agnello noted that in the past five years or so, this process took place in late winter to early spring. The introduction of the System for the Management and Allocation of Resources for Transportation (SMART SCALE) allocated funds to candidate projects which did not always qualify, which created unused funds out of cycle. He posited there should be flexibility for both.

Ms. Shropshire stated that the timeline could be simplified to general updates per month. She further inquired if the Federal Highway Administration (FHWA) had been engaged for comment on this matter.

Chair Owsiak responded that today's presentation was an introduction for FAMPO committees and FHWA.

Jamie Jackson inquired how transit compared with other categories in the scoring process and if there was separate funding for transit; if not, transit and active transportation funding clarity was requested. She also agreed with Mr. Towery that a general timeline would be useful, including guidelines for new project eligibility.

Ms. Chandler responded that transit projects would rank against others in the same category only.

Mr. Hager stated that there was not be a separate transit funding set aside; however, such projects would generally apply for CMAQ funding; this amendment is focused exclusively to STBG funding.

Mr. Ollis responded that he would research the FAMPO and other MPO practices and report findings next month.

ii. Prioritization Methodology – Tracked Changes (December 21, 2020)

iii. Prioritization Methodology – Clean (December 21, 2020)

Mr. Hager reviewed changes to the document:

- Administrative
- Summary of TMA benefit measures
- Feedback and comments requested by January 20, 2021

c. Performance Based Planning and Programming Update – Adam Hager

Mr. Hager reviewed items for action.

- i. Adding the Public Transit Agency Safety Plan to the FY21-24 Transportation Improvement Program (TIP) (ACTION ITEM)
- ii. Highway Safety Target Setting (ACTION ITEM)
- iii. Bridge Condition Target Setting (ACTION ITEM)

Motion was made to approve the above three items.

Motion: Alex Owsiak; Second: Paul Agnello

Motion passed by unanimous consent

d. Transportation Improvement Program (TIP) Updates

- i. FREDericksburg Regional Transit Project Updates – Jamie Jackson and Aidan Quirke, FRED

Mr. Quirke presented updates to the TIP on funding for three FRED projects:

1. Transit Strategic Plan (TSP) for consultant fees
2. Radio equipment purchase
3. Parking lot

Chair Owsiak asked what the funding source was for “Local.”

Ms. Jackson responded that jurisdictions would allocate funds; however, the projects were 5307-eligible and could reduce local contributions.

- ii. Draft Resolution 21-16: Approving the FY21-24 TIP Rollover Amendment – Jordan Chandler

Ms. Chandler presented the draft rollover amendment. She noted that the FY 21-24 TIP had been approved and implemented after FHWA and FTA approval of the Statewide Transportation Improvement Program (STIP) in October 2020.

Mr. Towery asked what the purpose of this was.

Mr. Hager noted this was an administrative carryover from the FY18-21 TIP to the FY21-24 TIP for statewide consistency.

Mr. Agnello noted the same and the Resolution had inclusion of projects added after August 2019.

Ms. Gibson requested a “Whereas-” clause insertion to clarify this as administrative in nature and Policy-approved.

Mr. Hager agreed to add language for clarification.

- e. Resolution 21-15: Supporting Regional I-395/95 Commuter Choice Applications (ACTION ITEM) – Chair Owsiak

Chair Owsiak reviewed project applications of toll funding for transit/multi-modal use, due January 29th.

Mr. Agnello proposed adding verbiage to the final “Whereas-” clause to indicate 2045 LRTP project consistency.

Motion was made to approve Resolution 21-15 with amended clause.

Motion: Alex Owsiak; Second: Paul Agnello

Motion passed by unanimous consent

- f. 2045 LRTP Amendment – Adam Hager

Mr. Hager stated a second amendment would likely need to be processed for the (Fiscally) Constrained Long Range Transportation Plan (CLRP) prior to SMART SCALE projects receiving funding as well as projects associated with the VA Clinic in Spotsylvania, for roll-out in April/May 2021; FAMPO will continue to update as needed. He asked if VDOT had any new TIP amendments.

Ms. Shropshire responded that there were none at the moment. However, new ones may be needed.

- g. 2021 FAMPO Meeting Calendar – Leah Vigil

Ms. Vigil presented the draft schedule for FAMPO meetings and requested confirmation of proposed new TAC meeting dates for July, September and November 2021, due to holidays.

Ms. Gibson asked if FAMPO staff felt there was enough time for proposed rescheduled meetings.

Mr. Agnello noted an additional federal holiday of Juneteenth to be observed June 18, 2021.

Mr. Hager responded that the reduced preparation time for rescheduled meetings was not ideal yet manageable and agreed that Juneteenth would be observed on Friday, June 18, 2021.

Proposed reschedule meeting dates were accepted; Juneteenth would be added.

7. Correspondence – None

8. Staff Reports

Mr. Ollis reported:

- Two part-time intern contracts for Mohammad Khan and Maggie Campbell were not renewed for the new year
- Matthew Lehane accepted offer to move from part-time to full-time status upon completion of his Master's degree, December 2020

9. Member Reports

- Spotsylvania County Mr. Agnello noted that they looked forward to SMART SCALE Round 4 results in the coming weeks and requested this item be on the next TAC agenda
- DRPT Ms. Williams stated that the FY22 grant application process would run from December 1, 2020 – February 1, 2021; she or project managers could be contacted with any questions

10. Adjourn Technical Advisory Committee Meeting / Next Meeting Monday, February 1, 2021 at 9:30 am

There being no further business to conduct, Chairman Owsiak adjourned the Technical Advisory Committee meeting at **11:10 am**.

Leah Vigil
FAMPO Administrative Assistant



TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Monday ♦ February 1, 2021 ♦ 9:30 am

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406 Princess Anne Street, Fredericksburg VA 22401

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Approved: March 1, 2021

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Richard Duran, Federal Highway Administration (FHWA)

Sonali Soneji, Virginia Railway Express (VRE)

Jamie Jackson, FREDericksburg Regional Transit (FRED)

Aidan Quirke, FRED

Others Present:

Linda LaSut, VDOT

Susan Gardner, VDOT

Katherine Youngbluth, DRPT

Vivek Hariharan

Susan Gayle (Facebook Livestream)

FAMPO Staff Members Present:

Ian Ollis, FAMPO Administrator

Adam Hager, Transportation Planner

Stacey Feindt, Public Involvement/Title VI Coordinator

Leah Vigil, Administrative Assistant

Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator

Jordan Chandler, Transportation Planner

Matthew Lehane, Transportation Planner

Speaker: Summary of speaking points

1. Call to Order

Chairman Owsiak called the FAMPO Technical Advisory Committee (TAC) Meeting to Order at **9:31 am**.

2. Determination of a Quorum

Ms. Vigil conducted roll call and determined that a quorum was present.

3. Approval of the February 1, 2021 TAC Agenda (ACTION ITEM)

The February 1, 2021 TAC Agenda was approved by unanimous consent.

4. Approval of January 4, 2021 TAC Meeting Minutes (ACTION ITEM)

Mr. Paul Agnello inquired follow-up from Mr. Feng Liu of Cambridge Systematics (CS).

Mr. Adam Hager noted that he relayed information Mr. Liu supplied and could assist in obtaining more details.

The January 4, 2021 TAC minutes were approved without changes, by unanimous consent.

5. Public Comment

Chair Owsiak asked if there was anyone online who wished to comment. There was not.

6. Discussion/Action Items

a. Transportation Planning Board (TPB)-FAMPO Memorandum of Understanding (ACTION ITEM) – Ian Ollis

Mr. Ollis noted that a previous version of this document was approved by the Policy Committee in late 2020. This version was sent to TPB for review. The draft MOU in the meeting packet includes edits recommended by the TPB:

- Paragraph repositioning
- Explanations on some items
- Mostly administrative in nature

Ms. Michelle Shropshire asked if action was required today and if the FHWA's Richard Duran had reviewed it yet.

Mr. Adam Hager responded that action was not required as there was no deadline; however, the Policy Committee approved the last version and the updated version had minor changes. Approval by the TAC was requested in preparation of advancing the document to the Policy Committee meeting.

Mr. Richard Duran said he did not have a chance to examine documents.

Mr. Jason Towery noted that Stafford would likely want the paragraph in Article I Section B to remain with original text; they would not want recommended edits striking the development of a separate Congestion Management Process (CMP) for northern Stafford despite verbal redundancy.

Mr. Hager responded that a deadline was not given and action could be delayed to allow VDOT, FHWA and others more time to review the newest changes. He proposed comments and feedback by February 16 for inclusion at the Policy Committee meeting, February 22nd.

Mr. Ollis proposed comments by February 16 for presentation to the Policy Committee; and delay till March for TAC and Policy Committee Action.

No vote was taken.

b. System for the Management and Allocation of Resources for Transportation (SMART SCALE) Round 4 Results – Matthew Lehane

Mr. Lehane reported recently released data:

- FAMPO to receive funding for 3 out of 4 project applications, totaling over \$30M
 - Route 208 multimodal improvements slated for \$7.7M in Spotsylvania
 - Lafayette Blvd multimodal improvements slated for \$11.7M in Fredericksburg and Spotsylvania
 - I-95 Exit 126 Strategically Targeted Affordable Roadway Solutions (STARS) Study improvements slated for \$10.8M in Spotsylvania
- GWRC to receive funding for 1 out of 4 project applications, totaling about \$10M
 - US-17 STARS Study improvements slated for \$9.7M in Stafford

- Projects scored well in some categories such as:
 - Air quality
 - Travel time reliability
 - Reduced crashes
 - Land use
- Project categories to improve:
 - Overall accessibility
 - Congestion mitigation
- Next steps and general timeline
 - February - April 2021: Commonwealth Transportation Board (CTB) to recommend revisions
 - April – May 2021: Public hearing and revisions
 - May 2021: CTB meeting of revised funding
 - June 2021: CTB meeting - Adoption of projects to be included in the Six Year Improvement Program (SYIP)

Mr. Agnello asked what the timeline was for adding these projects to the TIP and the (Fiscally) Constrained Long Range Transportation Plan (CLRP).

Ms. Michelle Shropshire responded that they would not be added until after the 6-year plan was approved; action may need to be taken to include in the CLRP, VDOT would confirm.

c. Amending the FAMPO Congestion Mitigation & Air Quality (CMAQ) Program/ Regional Surface Transportation Program (RSTP) Prioritization Methodology (ACTION ITEM) – Chair Owsiak & FAMPO Staff

Chair Owsiak noted this had been presented to the Policy Committee and there were no major changes.

Mr. Hager stated that VDOT sent comments prior to the Policy Committee meeting which proposed:

- A more comprehensive overhaul of the process
 - Mr. Hager noted this was touched on at the January TAC meeting in which it was determined by the subcommittee to be an undertaking too large if it was going to be used for the spring 2021 call for projects.
 - Ms. Shropshire noted that while it was a bigger task, VDOT recommended revamping the process as other MPOs have done across the state, before census results.
- A sliding scale for the bike-ped category
 - Mr. Hager stated a disclaimer clarified scoring only within a project category, not across categories.

Mr. Agnello agreed with the VDOT recommendation to remove a sentence toward the bottom of page 6, “This typically takes place at the July FAMPO meeting.”

Chair Owsiak agreed with removing the sentence.

Mr. Hager stated that should this move forward, project applications could be submitted beginning in March; while no project limit had been set, staff will propose no more than three per locality or agency.

Mr. Agnello asked if projects previously accepted would be included in the application process.

Mr. Hager responded that more information may be required as an application form was under development, but that yes, previous applications would be fine.

Motion was made to approve the amended FAMPO CMAQ/RSTP Prioritization Methodology with sentence removal.

Motion: Mr. Paul Agnello; Second: Mr. Jason Towery

Motion passed with unanimous consent

d. 2050 Long Range Transportation Plan (LRTP) Program Update – Ian Ollis

Mr. Ollis noted the final 2050 LRTP update would:

- Have to be approved by April 2023 at the latest
 - Therefore, postponing tentative deadline of December
 - December 2021 was a general, self-imposed date
 - Would like to focus on completion of prioritization methodology updates
- Similar structure to the 2045 LRTP
- Move forward with regular updates and disregard the December 2021 date
- Be reviewed and approved by section or block
- Explore scenario planning with additional modeling by VDOT Staff
- Introduce a regional project database
- Not require action today

Mr. Agnello noted that the timeline was established to ensure inclusion of projects in the CLRP; and asked for summary comparisons of lists and revenue forecasts from the 2045 LRTP to the 2050 LRTP on the next agenda, especially in regard to the CLRP.

Mr. Hager responded that there were fluctuations in revenue forecasts and the comparison summaries could be on the March agenda.

Ms. Jamie Jackson stated that projects would need to meet regional standards for LRTP inclusion.

Mr. Ollis noted the 2045 LRTP may need an update which could provide more time for the 2050 LRTP process.

Mr. Agnello asked what the timeline was for the CLRP amendment to the 2045 LRTP.

Mr. Hager responded that he would have to consult with VDOT for that information and present it at the next meeting.

e. 2050 LRTP Goals and Objectives – Stacey Feindt

Ms. Feindt presented survey development and results for inclusion in the 2050 LRTP.

Approving Regional Goals and Objectives for the 2050 Long Range Transportation Plan (ACTION ITEM)

Motion was made to endorse approval of the regional goals and objectives proposed for the 2050 LRTP.

Motion passed with unanimous consent.

f. Roadway Project Prioritization Methodology Update – Adam Hager

Mr. Hager presented guidelines developed for a new roadway project prioritization methodology to better align with SMART SCALE and update along with other MPOs and would simplify and condense the overall scoring process; this was an opportunity to review and provide feedback so that staff could test Round 4 SMART SCALE projects.

Mr. Agnello asked if state data for SMART SCALE could be used; also could the staff do this type of analysis as smaller MPOs, such as Central Shenandoah and Waynesboro have done.

Mr. Hager responded that state data was quite technical and time-intensive; and staff had not yet contacted the MPOs Mr. Agnello referenced that have adopted similar, simplified approaches and he could contact them subsequently.

Ms. Shropshire observed LRTP projects were more conceptual in nature; would the methodology work with a lack of data?

Mr. Hager responded that many of the projects were location-based so lack of

information would not be terribly detrimental. Additionally, the data could be used to measure regional benefit is more qualitative in nature and is not built upon technical data from studies and the like.

Mr. Ollis stated this was an example of overhauling the LRTP prioritization process by block; comments were requested.

g. Transportation Improvement Program (TIP) Updates – Jordan Chandler

Resolution 21-16: Approving the FY21-24 TIP Rollover Amendment (ACTION ITEM)

Ms. Chandler stated this was to transfer previously approved projects from the MPO TIP to be included in the statewide TIP amendments for FY18-21 to the FY21-24 TIP.

Motion was made to endorse approval of FY21-24 TIP Rollover Amendments.

Motion: Mr. Jason Towery; Second: Mr. Paul Agnello

Motion passed by unanimous consent.

Resolution 21-17: Amending the FY21-24 TIP to Approve the RW, PE, and CN Phases for UPC 110914, #SMART18 – I-95 Exit 126, Rte 1 SB Onto Southpoint Pkwy; UPC 110932, #SMART18 – Twin Lake-Kensington Bike/Ped Connector; and UPC 109474, #HB2.FY17 – New Commuter Parking Lot Rte 1 at Commonwealth Dr (ACTION ITEM)

Ms. Chandler noted that VDOT had recently updated funding on 3 UPCs/projects; the resolution reflected the changes in amendments to the FY21-24 TIP to allow projects to move forward.

Motion was made to approve Resolution 21-17.

Motion passed by unanimous consent.

h. Transportation Alternatives Program Update – Kari Barber

- Ms. Barber noted that 2021 was a year to accept Transportation Alternatives Applications and consider candidate projects; dates to remember:
 - Open portal around May 17
 - Pre-application deadline July 1
 - Final application deadline October 1

i. DRPT Technical Assistance Grant Application for East-West Multimodal Mobility Study in the FAMPO Region – Ian Ollis

Mr. Ollis stated that FAMPO would submit one application for the first Phase of an east-west mobility study for inter-regional connectivity.

Mr. Agnello asked when the deadline was; noted these grant applications had historically been presented with a Resolution of support; and asked about matching fund sources.

Mr. Ollis responded that they had two letters of support from Omniride/PRTC and FRED Transit; no action was required, and matching funds would come from 5303 and a small component of local funds.

j. FAMPO 2021 Meeting Calendar – Leah Vigil

Ms. Vigil presented the draft schedule for FAMPO meetings with updated summer break showing July off instead of August from the Policy Committee meeting.

TAC agreed to take July off and meet again on Monday, August 2, 2021.

7. Correspondence - None

8. Staff Reports

Mr. Ollis noted the retirement of Mr. Erik Nelson and FAMPO staff certificate of appreciation for him.

9. Member Reports

- Stafford County – Mr. Jason Towery noted that Stafford was closely monitoring House Bill 1910, which originally proposed creating a Regional Transportation Authority for the FAMPO region and had become a proposal for a Regional Transportation Improvement Committee.
- Spotsylvania County – Mr. Agnello requested information on the bill; VDOT sent an email indicating funding for a trail application and requested inclusion of this at the next meeting. Mr. Towery responded that he would share information on the bill.
- FRED Jamie Jackson stated that localities would be contacted about 5307 vanpool funds and reducing local matches; and there was a new website with real time, transit development plan and other improvements: rideFRED.com.

10. Adjourn Technical Advisory Committee Meeting / Next Meeting Monday, March 1, 2021 at 9:30 am

There being no further business to conduct, Chairman Owsiak adjourned the Technical Advisory Committee meeting at **11:02 am**.

Leah Vigil
FAMPO Administrative Assistant



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Stacey Feindt, Public Involvement/Title VI Coordinator

Leah Vigil, Administrative Assistant

Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator

Jordan Chandler, Transportation Planner

Matthew Lehane, Transportation Planner

Speaker: Summary of speaking points

1. Call to Order

Chairman Owsiak called the FAMPO Technical Advisory Committee (TAC) Meeting to Order at **9:32 am.**

2. Determination of a Quorum

Ms. Vigil conducted roll call and determined that a quorum was present.

3. Approval of the March 1, 2021 TAC Agenda (ACTION ITEM)

Mr. Paul Agnello proposed amending the agenda order to discuss item 7.d. before 7.c.

The March 1, 2021 TAC Agenda was approved with amended sequence by unanimous consent.

4. Approval of February 1, 2021 TAC Meeting Minutes (ACTION ITEM)

The February 1, 2021 TAC minutes were approved without changes, by unanimous consent.

5. Review of the February 22, 2021 Policy Committee Meeting and February 25, 2021 FAMPO Executive Committee Meeting – Ian Ollis

Mr. Ollis reviewed Policy Committee meetings:

- Quorum present at two meetings of the new year
- Executive Committee meeting approved for February 25, 2021
 - Approval of amendment to staffing in the Unified Planning Work Program (UPWP)

6. Public Comment

Chair Owsiak asked if there was anyone online who wished to comment. There was not.

Δ Approved amended order of agenda

7. Discussion/Action Items

a. Transportation Planning Board (TPB)-FAMPO Memorandum of Understanding (ACTION ITEM) – Ian Ollis

Mr. Ollis gave a brief update of the MOU.

Mr. Jason Towery noted Stafford concern for Item B to keep the statement referring to the CMP.

Mr. Ollis responded that the TPB edited it out to avoid repetition; the first statement in the section addressed north Stafford benefits.

Motion was made to approve the TPB-FAMPO MOU as presented.

Motion: Mr. Paul Agnello; Second: Chair Alex Owsiak

Motion passed with unanimous consent.

b. GWRideConnect Funding Update – Kate Gibson

Ms. Gibson presented updated information on GWRideConnect:

- Follow-up from Policy Committee member Mr. Matthew Kelly's request
- Off the top CMAQ funding of \$125k-\$225k allocated to GWRideConnect in past years
- \$0 CMAQ funds in current budget; \$65k decrease from FY20 (typical year comparison)
- Requested FAMPO staff assistance and inclusion in the Unified Planning Work Program (UPWP) under Transportation Demand Management (TDM)
- Decision needed on amount approved in spring for FY22

Mr. Paul Agnello noted:

- Some amounts on Slide 4 would not count as they were non-staff items
- FY22 should include FY21 CMAQ rollover
- 5307 had been suggested for allocation for strategic planning
- Spotsylvania County would like to discuss bringing funds back to full amount for

FY27 leased spaces at the Field House

Ms. Gibson responded:

- She thought PRTC had not viewed strategic planning as eligible for 5307 funding
- She would flag leased spaces for further discussion.

Ms. Jamie Jackson made several comments:

- Inquired if the Policy Committee would revisit allocating CMAQ funds to GWRideConnect
- Recommended use of CMAQ funds for multi-modal use for GWRideConnect
- As a budget document, the CMAQ rollover could not be shown or accessed until the period closed

Ms. Gibson responded that she had this on the agenda at the request of Mr. Kelly; she did not know if Policy Committee would address it again; current need was for strategic planning.

Chairman Owsiak asked if there was FAMPO staff capacity to work on strategic planning.

Mr. Ollis answered that the document tasked FAMPO staff with activities such as, mapping and StreetLight data collection, which staff could complete.

c. 5307 Discussion – Chairman Owsiak

Chairman Owsiak noted \$2.79M Congestion Mitigation & Air Quality (CMAQ) for consideration to replace with 5307 funding for the VRE project at Leeland and Brooke stations.

Mr. Paul Agnello stated there was relative abundance of 5307 funds (\$5.5M through FY22) to CMAQ scarcity; and requested that this be placed on the April agenda.

- 5307 funds should be allocated in near term to meet federal requirements
- Transferring funds source to 5307 from CMAQ, thereby freeing CMAQ funds, had several potential advantages:
 - Increased funds for local transportation projects
 - Decreased near term project deficits
 - Created contingencies for CMAQ projects
 - Assisted funding to GWRideConnect
- Would require FAMPO and GWRC approval

Ms. Jamie Jackson noted that VRE might have a timeline on the process in order to release the CMAQ funds which would need GWRC board approval.

Ms. Michelle Shropshire stated that DRPT would need to approve transfer of funds for VRE projects and agreed that changes would require approval from GWRC and FAMPO.

Mr. Ian Ollis noted that CMAQ funding had been taken from FAMPO staff budget, causing staffing constraints.

Ms. Sonali Soneji, Ms. Ciara Williams and Ms. Kate Gibson said they would consult with and/or notify respective agencies on the matter.

d. FY22-27 CMAQ/Surface Transportation Block Grant Program (STBG) Process – Adam Hager

Mr. Hager presented on CMAQ/STBG funds:

- There were two documents of approved methodology at the Policy Committee meeting and updated project lists for allocations
 - There were no balance entries for CMAQ/STBG funds
 - Call for projects:
 - No limit to project quantity per applicant; however, staff requested no more than three each
 - Began March 1 through March 22, 2021
 - Draft allocations would be released for TAC review April 7, 2021
 - The application was a Google form; he would notify the group if it was possible to save work then resume at a later point
 - All TAC members would be eligible applicants
 - Route 1/Market Street funding update:
 - Policy Committee had approved fully funding the project in September 2020
 - FY25-26 project funds' transfer to the Market Street project was an option
 - May approach step by step to fully fund the project
 - FAMPO needed the FY27 budget from VDOT for allocations
- e. 2050 Long Range Transportation Plan (LRTP) Update – Ian Ollis

Mr. Ollis noted the LRTP update approach in stages, the roadway projects was the first one; transit prioritization would follow; continued work with Cambridge Systematics for modeling.

Mr. Hager then presented on:

- Roadway project prioritization methodology
 - Proof of concept utilized existing projects and Round 4 System for the Management and Allocation of Resources for Transportation (SMART SCALE) projects in FAMPO
 - Would update prioritization methodology for each project type for the LRTP
 - Once completely updated, they would reissue 2050 LRTP call for projects
 - This would take an estimated 14 months
 - The update would be used for CMAQ/STBG
 - Evaluation metrics:
 - SMART SCALE: total 60%
 - Statewide coordination measure: 10%
 - Project benefit measure (more qualitative): 30%
 - Virtual workshop to discuss hurdles and scoring details on March 19, 2021 at 9:30am
 - Would seek Policy Committee approval in April 2021
- 2050 revenue forecasts for FY2021-2050 for the (Fiscally) Constrained Long Range Plan (CLRP) provided estimates as requested by Mr. Paul Agnello

Mr. Agnello thanked Mr. Hager for the work and noted the concern was for FY 2021, FY2024 and FY2025 which projected significant decreases; however, from FY2026 forward, forecasts showed consistent increases which would allow for transportation planning projects.

- f. 2045 CLRP Amendment – Adam Hager

Mr. Hager stated that VDOT requested preparation of this amendment:

- Comments and feedback were requested prior to presenting to the Policy Committee later in the month
 - PE Studies had a couple larger projects for Spotsylvania County to initiate; VDOT recommended beginning them in the category to prevent the need for air quality conformity analysis
 - The Lafayette Blvd SMART SCALE project would be distinct and separate from the current Lafayette Blvd multi-modal, widening project; its size and scope would not require air quality conformity in the CLRP
- g. Transportation Improvement Program (TIP) Equity Analysis Update – Jordan Chandler
- Ms. Chandler gave an update on the TIP Equity Analysis:
- Examined traditionally underserved populations:
 - Minorities
 - Low Income
 - Limited English Proficiency (LEP)
 - Goal was to ensure transportation planning would not create a disproportionate burden
 - Completed draft by mid-March
 - Finalized document in April 2021
- h. Request for Proposal (RFP) for On-Call Consultants Update – Ian Ollis
- Mr. Ollis noted draft stage of new RFPs as contracts had expired and would be reviewed by all committees in order for FAMPO staff to complete future work.
- i. Transportation Alternatives (TA) Funding – Chairman Owsiak
- Chairman Owsiak stated FAMPO had certain TA funds allotted for the north Stafford, Transportation Management Area (TMA):
- competing resolutions were drawn up for the same funding on separate projects:
 - Onville sidewalk
 - Flatford sidewalk
 - Stafford County would resolve funding and allocate to the Flatford sidewalk project
 - Further update would be presented in April 2021

8. Correspondence

Mr. Ollis noted that Ms. Vigil had been communicating with various members for updated documents; he asked that members respond as requested confirming and/or clarifying appointments.

9. Staff Reports

Mr. Ollis noted the updated meeting calendar finalized by Ms. Vigil with FAMPO committee schedules.

10. Member Reports

- Stafford County Chairman Owsiak noted Mr. Brandon Brown would be a primary voting member on TAC.
- DRPT Ciara Williams updated members:
 - The application period for the Merit Grant closed February 3, 2021

- Review of applications for FY22 Transit Capital, Operating and Special Programs had begun
- SMART SCALE scoring was completed
- The Virginia Passenger Rail Authority (VPRA), established by the General Assembly, would meet
 - Next on March 22, 2021
 - <http://drpt.virginia.gov/vpra/board-meetings/> for more information

11. Adjourn Technical Advisory Committee Meeting / Next Meeting Monday, April 12, 2021 at 9:30 am

There being no further business to conduct, Chairman Owsiak adjourned the Technical Advisory Committee meeting at **11:07 am**.

//lrv

TECHNICAL ADVISORY COMMITTEE MEETING
Meeting Minutes

Monday ♦ April 12, 2021 ♦ 9:30 am

Remote-Only 📞

(No in-person attendance in light of COVID-19)

<https://www.fampo.gwregion.org/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Technical Advisory Committee webpage: <https://www.fampo.gwregion.org/technical-advisory-committee/>

📞 *Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

Committee Members Present:

Chairman Alex Owsiak, Stafford County
Jason Towery, Stafford County
Paul Agnello, Spotsylvania County
Rodney White, Spotsylvania County
Jamie Jackson, City of Fredericksburg
Mike Craig, City of Fredericksburg
Stephen Haynes, Virginia Department of Transportation (VDOT)
Dan Grinnell, VDOT
Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Nick Minor, King George County
Kate Gibson, GWRideConnect
Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)
Richard Duran, Federal Highway Administration (FHWA)
Christine Hoeffner, Virginia Railway Express (VRE)
Aidan Quirke, FREDericksburg Regional Transit (FRED)
Craig Reed, FRED

Committee Members Not Present:

Brandon Brown, Stafford County
Bryon Counsell, Stafford County
Jacob Pastwik, Spotsylvania County
Leon Hughes, Spotsylvania County
Michelle Shropshire, VDOT
Jim Ponticello, VDOT
Joe Stainsby, PRTC
Mike Finchum, Caroline County

Craig Pennington, Caroline County
Kimberly Wilson, King George County
Leigh Anderson, GWRideConnect
Todd Horsley, DRPT

Others Present:

Bassam Amin, City of Fredericksburg
Samuel Hayes
Linda LaSut, VDOT
Susan Gardner, VDOT
Two unidentifiable guests were present in the virtual meeting room

Staff Present:

Ian Ollis, FAMPO Administrator
Stacey Feindt, Public Involvement/Title VI Coordinator
Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator
Jordan Chandler, Transportation Planner
Adam Hager, Transportation Planner
Matthew Lehane, Transportation Planner

1. Call to Order – Chairman Alex Owsiak
The meeting was called to order at 9:32am.
2. Determination of Quorum
Ms. Feindt conducted roll call and determined that a quorum was present.
3. **Approval of the April 12, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**
Motion was made to approve the April 12, 2021 TAC agenda.
Motion: Alex Owsiak
Motion passed with unanimous consent.
4. **Approval of March 1, 2021 TAC Meeting Minutes (ACTION ITEM)**
Mr. Alex Owsiak stated that on page 5 item 7.i. mentioned Blackbird sidewalk. However, this is a typo and should state Flatford sidewalk.

Motion was made to approve the March 1, 2021 TAC meeting minutes, as amended.
Motion: Alex Owsiak
Motion passed with unanimous consent.
5. Review of March 15, 2021 Policy Committee Meeting
Mr. Ollis reviewed the Policy Committee meeting noting three actions taken by the committee: approval of the amended memorandum of understanding with the MWCOG Transportation Planning Board (TPB), approval of a new BPAC member, and reappointment of a CTAC member. Mr. Ollis also pointed out that the U.S. Census Bureau is proposing changes to how urban areas are determined and advises members to participate in the public comment period which ends on May 20th.

Mr. Agnello asked if the George Washington Regional Commission (GWRC) and FAMPO should write a letter as regional bodies. Mr. Ollis responded that he hopes to draft a letter, specifically for the FAMPO Policy Committee to sign and send to the Census Bureau and will provide this language to the committee members.

6. Public Comment

No public comments were made.

7. Member Discussion and Action

a. 5307 Discussion – Chairman Owskiak

Chairman Owskiak discussed that at the March 22nd GWRC Board meeting, PRTC staff gave a presentation related to available FTA Section 5307 funding between FYs 2018 to 2021 in addition to CARES Act funding for transit organizations. Mr. Owskiak noted the board put out a call for projects to allocate this funding and applications should be submitted by April 2nd. He noted that PRTC is evaluating eligibility and program requirements by April 19th. He added that once GWRC allocates the funds, sub-recipients must enter into a sub-recipient agreement with PRTC which allows PRTC to include these improvements in their federal grant application. Lastly, Mr. Owskiak noted that there is potential to free up CMAQ and STBG funding to backfill FY27 if the VRE Station improvements are able to receive funding allocations.

Ms. Hoeffner asked if the 5307 funding match requirements had been previously awarded and if current allocations were covered by soft match or by the recipient, meaning that match was a responsibility of the awardee. Mr. Gibson responded that match requirements have already been taken care of by rolling stock and she would double check with Ms. Betsy Massie of PRTC to confirm. Ms. Jackson confirmed that the local match has already been covered by local soft match.

b. FY22-27 Congestion Mitigation & Air Quality (CMAQ)/Surface Transportation Block Grant Program (STBG) Funding – Ian Ollis

Mr. Ollis discussed the process for CMAQ and STBG applications thus far: call for projects, assess the reduction in funding totaling \$2.7 million, and create working draft allocations.

i. Current Allocations (Approved January 25, 2021)

ii. FY22-27 Call for Projects Scoring

Ms. Chandler presented the project scores for the FY22-27 applications. She reviewed which applications were requesting CMAQ and STBG funds, overall project details, and scoring summaries for each application.

Mr. Towery asked how the Exit 126 Interchange and NW Quadrant Roadways projects were scored. Ms. Chandler replied that staff used the newly approved CMAQ/STBG Prioritization Methodology and referred Mr. Towery to the document for specific details about each measure.

Mr. Towery questioned how Exit 126 Interchange Improvements received such a high score and what were the specific improvements of the application. Mr. Agnello filled in the information regarding the projects scope and that the intent of these improvements were to assist traffic flow with the VA Clinic.

Mr. Towery questioned that these improvements were also linked to SMART SCALE funding and that it was unclear why the Shelton Shop Rd Improvements application was removed, but the Exit 126 application was still eligible for CMAQ/STBG funding. Mr. Agnello replied that there is no SMART SCALE funding for the proposed improvements.

Mr. Towery asked if the CTB does not approve SMART SCALE funds for Shelton

Shop Rd, whether the applications would be rescored and Shelton Shop considered for CMAQ/STBG funds. Mr. Hager responded that yes, that would be acceptable. Mr. Hager added that the CTB will meet early next week and staff hopes to know the results of this decision soon.

iii. Draft FY22-27 Allocations

Mr. Hager noted that these allocations are based on current information and do not reflect the potential 5307 allocations that may be voted on by the GWRC Board. He added that no new allocations were made; however, as of September 2020 the FAMPO Policy Board had moved to fully fund Route 1 and Market Street, which is reflected in this draft. Lastly, Mr. Hager mentioned that funds were moved from the current SYIP years, when possible, in a like for like transfer to FY27 funds in order to avoid negative CMAQ and STBG balances per VDOT regulations.

c. 2050 Long Range Transportation Plan (LRTP) Update – Ian Ollis

Mr. Ollis noted that staff is seeking action to approve the LRTP Roadway evaluation measures. Mr. Ollis also stated that staff will be presenting Transit/TDM and Active Transportation draft methodologies later in the meeting.

i. **Approval of Evaluation Measures for the FAMPO LRTP Roadway Project Prioritization Methodology (ACTION ITEM)** – Adam Hager

Mr. Hager summarized the discussion at the March 19th TAC workshop. He briefed the committee that staff is planning to incorporate the roadway scoring evaluation measures into a full prioritization methodology document and present this work in May. Mr. Hager noted that project cost and leveraged funding were a hot topic in the TAC workshop and that staff plans to address the cost effectiveness of projects in a separate process from the roadway project scoring measures. He presented a simplified version of how cost will be incorporated into the process and stated that additional details on determining cost effectiveness will also be included in the LRTP project prioritization document.

Mr. Agnello asked if Mr. Hager had a real-world example of what projects might receive high marks for cost effectiveness. Mr. Hager suggested that the STARS improvements at Route 1 and Augustine have a relatively low cost, might receive a low score, but have the potential for high-cost effectiveness. He also mentioned that this cost effectiveness metric will build in flexibility allowing for a more qualitative review of projects and identifying exceptions.

Motion: Mr. Nick Minor; Second: Ms. Jamie Jackson
Motion passed with unanimous consent.

ii. Transit/TDM & Active Transportation Project Prioritization Methodologies – Matthew Lehane & Kari Barber

Mr. Lehane presented the draft scoring measures for Transit/TDM projects. He noted that these measures follow the same overall weighting as roadway methodology. This weighting mimics SMART SCALE, and also includes weighting on statewide coordination and overall project benefit. Mr. Lehane further discussed each sub-measure and how it has been adapted to fit transit and TDM projects. He provided a proof of concept and stated that final scores would have greater variation once project benefit measures and ridership numbers were included.

Ms. Barber presented the draft scoring measures for active transportation (bicycle and pedestrian) projects. She noted that this methodology included the same categories as the other modes, but the weighting for the sub-measures were adjusted to better fit the size and scope of active transportation projects. Mr. Lehane provided a proof of concept for these projects and noted that the final scores would have a greater variation once project benefit measures were included.

Mr. Agnello asked if the statewide coordination measure, VTrans Needs, were fitting for the active transportation projects. Ms. Barber replied yes, VTrans accounts for bike and pedestrian needs and referred Mr. Agnello to the VTrans site for an interactive map with all bicycle and pedestrian corridors.

d. 2045 LRTP Amendment – Adam Hager

Mr. Hager stated that staff would request the Policy Committee initiate a 30-day public comment period for this amendment. He asked that if TAC members have any updated information for a project that it be provided prior to May 20th, the slated date for approval. Mr. Hager identified one mislabeled SMART SCALE Round 4 project, which has since been corrected since the last TAC meeting. Also, he showed the additions to the PE/Studies list which contained several projects in Spotsylvania County.

Mr. Owsiak noted that the cost estimates sent over do not seem to be included in this version. Mr. Hager responded that staff would update the cost information in the version that goes out for public comment.

e. Transportation Improvement Program (TIP) Update – Jordan Chandler

Ms. Chandler informed the committee of an administrative update that would be taking place with STIP ID RAAA002, a mobility management project. No action is needed from the TAC or the board, air quality conformity determination is not required, and a public comment period for this revision is not required.

i. Paratransit Vehicles for the Rappahannock Area Community Services Board

Ms. Chandler informed the TAC that DRPT made a request to add RACS001, a Paratransit Vehicle project, to the TIP. She noted that this request requires a 30-day public comment period since it is a new TIP project, but no air quality conformity since this project category is exempt. After the public comment period, this project will be brought to the Policy Committee for consideration and approval.

f. FY22 Unified Planning Work Program – Adam Hager

Mr. Hager reviewed items from this fiscal year that were still pending or in progress. He stated the Lafayette Boulevard Study Phase 2 and Route 1 at Massaponax STARS Study would most likely rollover into the next fiscal year. Mr. Hager noted that staff is awaiting confirmation of new funding from a DRPT Technical Assistance Grant to begin an East-West Mobility Study in the region that Mr. Ollis has discussed previously. He noted that staff is seeking questions and comments related to the draft UPWP.

Mr. Agnello asked if the Lafayette Blvd Study was near completion since he has not attended any meetings. Mr. Hager responded that staff is working with the consultant to set up a stakeholder meeting to provide feedback and the meeting should be scheduled shortly.

g. Community Engagement and Equity Plan Update – Stacey Feindt

Ms. Stacey Feindt discussed the connection between the Public Involvement Plan and the

separate Title VI plan which will now be incorporated into one document, the Community Engagement and Equity Plan (CEEP). She has held focus groups that have provide valuable feedback, is planning a 45-day public comment period pending approval by the Policy Committee, plans to present a draft of the document, and seek approval in June. Implementation of this document is planned for the fall of 2021.

h. Forthcoming Public Comment Periods – Stacey Feindt

Ms. Feindt mentioned that item two on this list in the meeting packet will be removed; this public comment period is no longer occurring. She encourages committee members to review the other four documents during their anticipated public comment period timelines.

Mr. Agnello asked why the Unified Planning Work Program amendment public comment period was no longer needed. Mr. Ollis replied that FAMPO agreed with VDOT to have the previous deprogramming request canceled and that these funds will still be available for this coming financial year.

Mr. Agnello asked if this deprogramming was carryover from FY21 to FY22. Mr. Ollis stated that this was correct.

i. Request for Proposal (RFP) for On-Call Consultants Update – Ian Ollis

Mr. Ollis noted that work has been completed for the RFP. He shared that this document has been workshopped by VDOT, the GWRC attorney, FAMPO staff, and GWRC staff. Mr. Ollis said that this document will be slated for approval at the April Policy Committee meeting and request for proposals will start on May 3rd, 2021.

j. Transportation Alternatives (TA) Funding – Chairman Owsiak

Mr. Owsiak noted that funding is being transferred from Onville Road, which is now receiving funding for these improvements from another source, and that these funds will be transferred to Flatford Road.

Ms. Gardner stated that VDOT is unable to move funds until a resolution is passed requesting that funds be removed from Onville Road, but these funds will then be directly applied to Flatford Road.

i. **Resolution 21-25: Allocation Transfer of Transportation Alternatives (TA) Funding for UPC 113561, Flatford Rd Sidewalk Project in Northern Stafford County (ACTION ITEM)** – Kari Barber

Motion: Mr. Paul Agnello; Second: Mr. Nick Minor

Motion passed with unanimous consent.

8. Correspondence

Mr. Ollis noted that there has been no new correspondence.

9. Staff Reports

Mr. Ollis noted that FAMPO is still advertising for a full-time planning position; otherwise, there are no other staff updates.

10. Member Reports

Mr. Haynes indicated that the state would be hosting its Six Year Improvement Program spring meeting on Tuesday April 22 from 6:00 to 8:00 pm. Information for this event can be found on the

CTB site under Planning & Funding.

Ms. Gardner reminded localities to sign-up for TAP and Revenue Sharing (RS) workshop.

Ms. Jackson introduced Michael “Mike” Craig as an alternate to for the City of Fredericksburg.

Mr. Minor asked where information can be found regarding sign-ups for the TAP and RS workshops and had no other updates from King George.

Ms. Gardner noted that this information can be found on the VDOT site under Local Assistance Program, but if you could not find the information to contact her at 899-4013.

11. Adjourn Technical Advisory Committee Meeting/Next Meeting May 3, 2021 at 9:30 am

Motion was made to adjourn the meeting at 11:06am.

Motion: Mr. Alex Owsiak; Second: Mr. Nick Minor

Motion passed with unanimous consent.

TECHNICAL ADVISORY COMMITTEE MEETING
Meeting Minutes

Monday ♦ May 03, 2021 ♦ 9:30 am

Remote-Only 📞

(No in-person attendance in light of COVID-19)

<https://www.fampo.gwregion.org/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

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Committee Members Present:

Chairman Alex Owsiak, Stafford County
Brandon Brown, Stafford County
Jason Towery, Stafford County
Paul Agnello, Spotsylvania County
Rodney White, Spotsylvania County
Jamie Jackson, City of Fredericksburg
Mike Craig, City of Fredericksburg
Stephen Haynes, Virginia Department of Transportation (VDOT)
Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Joe Stainsby, PRTC
Nick Minor, King George County
Kimberly Wilson, King George County
Kate Gibson, GWRideConnect
Leigh Anderson, GWRideConnect
Christine Hoeffner, VRE
Aidan Quirke, FREDericksburg Regional Transit (FRED)

Committee Members Not Present:

Bryon Counsell, Stafford County
Jacob Pastwik, Spotsylvania County
Leon Hughes, Spotsylvania County
Michelle Shropshire, VDOT
Jim Ponticello, VDOT
Dan Grinnell, VDOT
Mike Finchum, Caroline County

Craig Pennington, Caroline County
Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)
Todd Horsley, DRPT
Richard Duran, Federal Highway Administration (FHWA)
Craig Reed, FRED

Others Present:

Catherine Coffey, VDOT
Susan Gardner, VDOT
Linda LaSut, VDOT
Holly Morello, Omniride
Katherine Youngbluth, DRPT
Carrie L Hall
Philip Koloski
Jeremy Thomas

Staff Present:

Ian Ollis, FAMPO Administrator
Stacey Feindt, Public Involvement/Title VI Coordinator
Jordan Chandler, Transportation Planner
Adam Hager, Transportation Planner
Matthew Lehane, Transportation Planner

1. Call to Order – Chairman Alex Owsiak
The meeting was called to order at 9:32am.
2. Determination of Quorum
Ms. Chandler conducted roll call and determined that a quorum was present.
3. **Approval of the May 3, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**
Motion was made to approve the May 3, 2021 TAC agenda.
Motion: Alex Owsiak
Abstentions: None
Additional discussion: None
Motion passed with unanimous consent.
4. **Approval of April 12, 2021 TAC Meeting Minutes (ACTION ITEM)**
Motion was made to approve the April 12, 2021 TAC meeting minutes.
Motion: Alex Owsiak
Abstentions: None
Additional discussion: None
Motion passed with unanimous consent.
5. Review of April 19, 2021 Policy Committee Meeting
Mr. Ollis reviewed the Policy Committee meeting, noting the proposed changes, from the U.S. Census Bureau, in the determination of urban area boundaries, the Request for Proposal (RFP) approval, the initial funding allocations for Congestion Mitigation and Air Quality Improvement Program (CMAQ)/Surface Transportation Block Grant Program (STBG), the approval of the Long Range Transportation Plan (LRTP) roadway evaluation measures and the presentation of the LRTP Transit/TDM and Active Transportation methodologies, and the four simultaneous public comment

periods for the Transportation Improvement Program (TIP), 2045 LRTP, Fiscal Year (FY) 22 Unified Planning Work Program (UPWP), and the Community Engagement and Equity Plan (CEEP).

6. Public Comment

Ms. Feindt presented a comment made by Adriana Giddings, a University of Mary Washington (UMW) student and advocate for people with disabilities. Ms. Giddings shared her concern over the phone noting that there is a lack of paratransit service in the region. She also expressed the difficulties that people with visual impairments experience when they ride FRED.

No other public comments were made.

7. Member Discussion and Action

a. Lafayette Boulevard Multimodal Study – Phase II Update – Ian Ollis

Mr. Ollis noted that this project has been making progress and will soon be completed. He added that this project was taken over last year by VDOT. Mr. Ollis informed the board that there has been a stakeholder meeting that included the consultants, VDOT and stakeholders. A further round of comments and suggested alternatives were brought up at the stakeholder meeting and a revised presentation addressing these comments will be presented back to the stakeholder group at a later date. He mentioned that once the final recommendations have been made that TAC will be briefed on the final outcomes.

Mr. Agnello inquired as to when the study recommendations will be known and when the study would be finished. Mr. Ollis referred to VDOT as they are the ones responsible for the project. Mr. Haynes stated that there is no specific date set for the study completion and that the consultant is working with the proposed revisions that are within the scope, budget, and schedule of the study.

b. 5307 Discussion – Chairman Owsiak

Mr. Owsiak recapped the conversation had at the April 26th GWRC Board meeting, noting there were roughly \$3 million available previous year funds and \$3.6 million in CARES Act funding to allocate for operational expenses. He stated that the 5307 funds were available at the beginning of March, a call for projects was held by GWRC, and the corresponding information was presented. Mr. Owsiak added that a motion was made by the GWRC Board to allocate the roughly \$3 million dollars of previous year funding which was broken down as follows: \$1.4 million for the VRE Leeland Rd. Station Improvements, \$40,000 for the FAMPO East-West Mobility Study, and roughly \$751,000 for FRED Radio and Emergency Management System. He added that the allocations made in 5307 would be used to supplant CMAQ.

Mr. Owsiak made a motion to address the GWRC Board requesting the allocation of the remaining previous year fund balance to the Brooke Station Improvements. Mr. Gibson clarified the numbers noting that GWRC Board allocated the full amount of previous year funding and an allocation of \$891,900 was made to VRE Brooke Station Improvements. Mr. Owsiak withdrew his motion and suggested no further action.

Mr. Agnello noted the progress made at the GWRC Board meeting; however, Spotsylvania believes there might be other opportunities to maximize the utilization of 5307 funds for regional projects, these projects are the Brooke Station Improvements (supplant remaining CMAQ with FY22 5307 funds), FAMPO/GWRC Transit Planning and Studies (allocate funding annually), current applications in the CMAQ process (Leased Parking Spaces, beyond the 105 allocated in UPC 87764), and FRED's application of the Three (3) Replacement Buses

and Transit Trolley Bus (could be submitted as 5307 applications). He noted that these projects are all opportunities to allocate FY22 5307 funds.

Mr. Ollis said GWRC is looking to create an objective allocation process for 5307 funds and staff were told by PRTC that allocating a specific regular funding amount was not permitted, but if an applicant created a specific 5307-eligible project each year, for route and service planning, this would be acceptable. He noted this information was also stated in the initial presentation by PRTC at the GWRC Board meeting in March.

Dr. Schneider agreed with Mr. Ollis' comments and added that a billable hour approach is limited to ADA Fair Policy and route planning. He stated that 5307 is organized and designed around capital-oriented projects and only through congressional action or FTA rulemaking have they allowed activities such as route planning, fair policy, and ADA planning services. Dr. Schneider noted that 5307 will never be used for cost recovery or reimbursement, since projects must be defined, submitted, and approved prior to funds.

Mr. Agnello asked if specific projects or items in the FAMPO UPWP related to transit planning are eligible for 5307 for FY22. Dr. Schneider responded that these projects would have to be limited to transit planning (actual proposed routes), fare policy, and ADA services. He mentioned one caveat being maintenance areas, but since GWRC does not operate a service, this would not be applicable.

Mr. Agnello asked if the GWRC strategic plan for GWRideConnect would be eligible for 5307 funds since some data analysis will be conducted by the FAMPO staff as proposed in the UPWP. Mr. Schneider respond that GWRC would have to apply for funds, PRTC would then vet the project and provide a response on eligibility.

Mr. Towery asked if the funds allocated by PRTC truly represent 5307 dollars or are they swapped with other operational funds. Dr. Schneider noted that this comment was a misunderstanding and that individual organizations can choose to apply funding dollars where they determine the best fit is within the organization, but that this is not swapping funding types.

Mr. Agnello asked how the 5307 allocation for the FAMPO East-West Mobility Study were eligible. Mr. Ollis replied that this funding will be used for a small portion of the East-West study and relates directly to transit route planning recommendations in Phase II.

Mr. Agnello reiterated the Three (3) Bus Purchase Replacement, Transit Trolley Bus, and the remaining balance for the Brooke Station Improvements should be placed in a request to receive 5307 funding in FY22 or later. Ms. Gibson stated that the next steps for GWRC would be to create an objective methodology for prioritizing future applications. She stated that if TAC wanted to endorse or recommend these projects that would be fine; however, this might not be the most appropriate time.

Mr. Agnello stated that Brooke Station Improvements needs funding in FY22 and since that time frame has almost arrived it would be a good time to fund this project in full. Ms. Gibson replied that the dates are a bit of a misnomer and that PRTC is working with what GWRC is calling FY22 allocations, but this relates to the federal FY21. Mr. Towery stated that Brooke needs funding in FY23.

Mr. Towery stated that TAC might be making blind choices due to their previous lack of understanding of how 5307 funds could be applied to projects and that GWRC does not have a process to allocate the 5307 funds. Ms. Gibson stated that her proposal to the GWRC Board was to make the initial allocations but, in the future, will have an objective mechanism for

making these decisions and that it is accessible and transparent.

Ms. Hoeffner wanted to remind the committee that a main concern from VRE related to the 20 percent local match required for the 5307 funding. She noted that if funding were allocated in future years and no match was provided by GWRC the funding match would fall to the responsibility of the jurisdiction where the project is located. Mr. Schneider thanked Ms. Hoeffner for bringing up this point and added that if match funding is not programmed or planned in advance than a project application would be ineligible. Ms. Gibson added that recently allocated previous funding amounts used a soft match and moving forward the GWRC Board would have to consider if the soft match will be provided, or the owner will have to put up the match.

c. FY22-27 Congestion Mitigation and Air Quality Improvement Program (CMAQ)/Surface Transportation Block Grant Program (STBG) Funding – Ian Ollis & Adam Hager

Mr. Ollis discussed the 5307 funding and noted that the amounts have been previously mentioned and that staff created an updated allocation spreadsheet based on the current policy. Staff has proposed now to fully fund UPC 115614 (US 1/Market St) as this was approved by the Policy Committee, reserve some funding in each fiscal year which will be used in accordance with changing cost estimates, allocate funding to progress current CMAQ/STBG projects to the next phase per the methodology requirement, and allocate the remaining funding based on score, applicant priority, and other factors. He also noted that Shelton Shop Road Improvements application was swapped with Route 1 and Layhill Road Intersection Improvements due to the pending funding of Shelton Shop by the CTB via SMART SCALE Round 4.

i. Current Allocations (Approved January 25, 2021)

ii. FY22-27 Call for Projects Final Scoring – Jordan Chandler

Ms. Chandler presented the finalized project scores for the FY22-27 applications. She reviewed the updated scores, overall project details, and cumulative scores for each application. Ms. Chandler noted that the applications scores vary from the initial draft due to the inclusion of the Route 1 and Layhill Rd project. She also noted that each project application can only be compared to projects that are within the same improvement type category as required by the prioritization methodology.

iii. **Approving the Draft FY22-27 CMAQ/STBG Allocations (ACTION ITEM)**

Mr. Hager summarized Option B which was presented last month and mentioned that this approach was not assuming potential changes to budgets by the CTB and the GWRC Board 5307 allocations. He noted that the GWRC Board allocated roughly \$2.2 million for the VRE projects, which is line item 13 on the CMAQ/STBG project list. Mr. Hager reviewed the approach taken by staff to create allocations in Option A which included fully funding US 1 and Market Street, consolidating project timeframes so that a project will receive funding in consecutive years, using FY27 funds to backfill a new balance entry reserve for all six years of the program to provide funds to assist with potential cost estimate increases, allocating FY27 funds to an existing project to advance it to the right-of-way phase, and lastly allocating funds to new projects based on projects scores, application priority order, amount of funding available.

Mr. Ollis noted that staff have taken two steps, one by preparing Option B based on the knowledge staff had available at the time, then staff used the existing policy to create Option A allocations to include the \$2.2 million in 5307 allocated by the GWRC

Board. He added that staff received an email from Mr. Agnello in Spotsylvania County suggesting that more time was needed to digest the information sent out on Wednesday of the previous week and that they had a range of questions based on Option A with a request not to move forward with Option A and submit Option B instead. He noted that staff recommends meeting for a second May TAC meeting to properly answer all questions in a timely manner.

Ms. Hoeffner pointed out that her calculations of the VRE project funds seemed to have some discrepancies with what is being presented and wanted to ensure that the projects would remain fully funded. Mr. Hager noted that staff used the amount allocated by the GWRC Board and would review their calculations and consult with Ms. Hoeffner after the meeting.

Mr. Agnello noted concerns about not having the full \$2.8 million in 5307 allocations to cover the cost of the VRE Station projects. He noted that the requirement from VDOT is to create a solution to address the short fall in funds, from budget decreases, for both CMAQ and STBG, this month, and that moving forward with Option B would satisfy those needs. He noted that approving Option B would allow for more time to review the CMAQ and STBG allocations.

Mr. Towery asked for a summary of the highlights of what would occur in Option A vs Option B. Mr. Hager stated that Option B is meant to keep projects funded on a like for like dollar amount basis despite the funding decrease and to fully fund Route 1 and Market Street. He noted that Option A considers the \$2.2 million in CMAQ that is freed up from the 5307 allocations, fully funds Route 1 and Market Street, reserves 5% funds for each fiscal year, allocates funds to progress project phases, and allocate FY27 funds to new projects. Mr. Towery voiced that he would prefer to move ahead with Option A or consider one follow up meeting.

Mr. Agnello supported attending a second TAC meeting, but voiced concerns that some of the questions that the County has might not be answered by that time and that the proposed version of Option A should not go to the FAMPO Policy Committee for approval in May.

Mr. Ollis asked Mr. Agnello to list the items that would require GWRC Board approval. Mr. Agnello noted the decision for the board to only approve \$2.2 million rather than the full \$2.8 million needed to fully fund the VRE projects, the \$125,000 in reserve for FY22 can be allocated since the SYIP next year budget will not change, the safety scoring measure is not consistent with VTrans data, the FY27 allocations did not seem to align with the overall scores.

Mr. Hager addressed the last point noting that historically FAMPO created a singular list of all CMAQ/STBG applications, regardless of type, which is counter to the language in the approved methodology. He noted that staff is required to "...evaluate all projects according to the criteria in each project category. Staff will then prepare a list of candidate projects that have been scored and ranked in each category." The approach staff has taken is consistent with the language in the prioritization methodology in that a clear separation between project categories is required when presenting the scores.

Ms. Jackson stated that the City is fine with moving forward with an alternative meeting date, but the City agrees with Option A as presented today. She noted support for having the reserved balance in case of cost estimate increases. Ms. Jackson wants to

make sure the steps that are taken at our next meeting are clear and move towards a predetermined goal.

Mr. Towery supported Ms. Jackson's comments and asked two questions, one for Ms. Jackson relating FRED replacing their CMAQ applications for 5307 and the other for Mr. Agnello requesting additional clarity as to why TAC should go back to the GWRC Board and request an adjustment of 5307 fund allocations. Mr. Agnello wanted to find the best solution to receive the full \$2.8 million needed for the VRE projects and noted that 5307 FY22 request might be ideal but might be worth going back to the Board to redo their allocations from last month and give the full VRE amount and the remaining balance for the FRED radio project. Mr. Towery noted that FY24/28 decisions can be made at a later date. Mr. Gibson noted that the FRED radio project is extremely time sensitive, and Ms. Jackson has already contacted PRTC to begin funding efforts.

Mr. Owsiak motioned to reconvene on Monday, May 10th at 9:30am to further discuss CMAQ and STBG allocations.

Motion was made to create an additional TAC meeting to further discuss the proposed CMAQ/STBG allocations.

Motion: Alex Owsiak; Second: Paul Agnello

Additional discussion: None

Abstentions: None

Motion passed with unanimous consent.

iv. **Resolution 21-29: Authorizing \$17,000 in Congestion Mitigation and Air Quality Improvement Program Funding in FY22 for the Leased Commuter Parking Spaces Project (ACTION ITEM)**

Mr. Hager summarized that UPC 87764 was grandfathered in to being CMAQ-eligible and this \$17,000 allocation is an administrative requirement.

Motion was made to approve Resolution 21-29.

Motion: Alex Owsiak; Second: Paul Agnello

Additional discussion: None

Abstentions: None

Motion passed with unanimous consent.

d. 2050 Long Range Transportation Plan (LRTP) Update – Ian Ollis & Adam Hager

Mr. Ollis discussed that the packet included the 2008 roadway prioritization documentation and the methodologies that have been presented over the past few months. He noted that this included the approved roadway methodology and the proposed transit/TDM and active transportation methodologies. He stated that this cohesive, single, document would be the one place to find all information related to the prioritization of LRTP projects.

i. FAMPO Highway Project Prioritization Methodology, 2008

ii. Draft LRTP Project Prioritization Methodology (April 28, 2021)

Mr. Hager presented the newly drafted methodology document. He stated that the page count is misleading and mainly accounted for the two attached appendices, the current 2008 methodology and the latest SMART SCALE technical guidance. Mr. Hager also noted that at a high level this document could be used to guide the changes for the CMAQ and STBG methodologies in the coming year.

iii. Approving the FAMPO LRTP Project Prioritization Methodology (ACTION TECHNICAL ADVISORY COMMITTEE MEETING AGENDA ITEM)

Motion was made to approve the FAMPO LRTP Project Prioritization Methodology.

Motion: Jamie Jackson; Second: Kate Gibson

Additional discussion: None

Abstentions: None

Motion passed with unanimous consent.

iv. Forthcoming Call for Projects

Mr. Hager noted that once the LRTP Project Prioritization Methodology has been approved by the Policy Committee, the call for projects would be reissued. Staff is intending to keep all 2045 LRTP projects in the document and that this methodology would be applied to new candidate projects that were submitted this year. He hopes that the methodology will be approved later this month and the application submission period would be approximately between May 21 and June 21.

v. Revenue Projections

Mr. Hager reminded jurisdictions and agencies to submit their 2050 projected revenues as originally requested in January. He noted that several emails have been sent that include a template or the previous revenues that were submitted for the 2045 LRTP. He added that if anyone needed a meeting to discuss this information further to please let him know.

e. Approving the FAMPO 2045 LRTP Amendment (ACTION ITEM) – Adam Hager

Mr. Hager informed the committee that the only updates that have occurred since last month are minor changes in cost estimates that were provided from Stafford County. He noted that this amendment is out for public comment and staff is seeking approval for the proposed changes.

Mr. Agnello asked if staff had received any comments. Mr. Hager noted that staff have received one comment in support of the Lafayette Blvd and Tidewater Trail Widening projects that were funded via SMART SCALE Round 4.

Motion was made to approve the FAMPO 2045 LRTP Amendment.

Motion: Alex Owsiak; Second: Paul Agnello

Additional discussion:

Mr. Ollis reiterated that localities should begin preparing new projects for submission as to not be caught last minute by the deadline.

Ms. Hoeffner asked what the project submission deadline would be. Mr. Hager indicated that FAMPO staff is looking to have the prioritization document approved prior to the call for projects and the current goal is reinstate the call for projects between May 21 and June 21.

Mr. Agnello asked if a submission form was available. Mr. Hager said the staff were working on updating the 2019 submission form and that it would be posted on the website a few days before the application window opens.

Abstentions: None

Motion passed with unanimous consent.

f. Transportation Improvement Program (TIP) Update – Jordan Chandler

i. Approving the Addition of Paratransit Vehicles for the Rappahannock Area

Community Services Board (ACTION ITEM)

Ms. Chandler reminded the board that this amendment was requested from DRPT and related to Paratransit Vehicles for the RACSB. The amendment will not require local match or an air quality conformity determination. She noted that this amendment is currently out for public review and pending the end of the comment period, with no adverse comments FAMPO Staff will seek approval from the Policy Committee.

Motion was made to approve the Addition of STIP ID RACS001 to the TIP.

Motion: Paul Agnello; Second: Alex Owskiak

Additional discussion: None

Abstentions: None

Motion passed with unanimous consent.

g. Approving the FY22 Unified Planning Work Program (ACTION ITEM) – Adam Hager

Mr. Hager stated that the only update that has occurred since last month is the addition of DRPT funding of the East -West Mobility Study and a minor update to the separation of federal and state funding for the CMAQ funding bucket. He noted this document is currently in a public comment period and staff is seeking TAC approval today.

Mr. Agnello asked if the document would be edited to reflect the new allocation of 5307 funding for Phase II of the East-West Mobility Study. Mr. Hager responded that this funding would be added to Phase II effort.

Mr. Agnello questioned when Phase II of this study would be conducted. Mr. Ollis noted that Phase II does not currently have funding and staff is working with VDOT to find a suitable source. He noted that if funding is available the project would likely start in calendar year 22.

Motion was made to approve the FY22 UPWP.

Motion: Paul Agnello; Second: Jamie Jackson

Additional discussion: None

Abstentions: None

Motion passed with unanimous consent.

h. SMART SCALE Round 5 Update – Ian Ollis and Kate Gibson

Ms. Gibson discussed that for Round 5 of SMART SCALE, GWRC and FAMPO will submit applications in a joint effort. FAMPO staff and the GWRC rural transportation planning staff are made up of the same individuals and having cohesive conversations between the two organizations will make the application process easier. She noted that the goal was to have FAMPO approve all of the FAMPO applications and GWRC would approve the GWRC applications, and lastly, for GWRC to endorse the FAMPO applications since they are within the GWRC jurisdictions.

Mr. Ollis began by discussing the proposed timeline for SMART SCALE Round 5 applications. He noted that staff has been working with VDOT to construct at timeline to propose, gather information, vet, and work out potential issues with an application prior to the application portal opening. Mr. Ollis noted that this timeline would give VDOT staff plenty of time to research and create the required material for each application without causing a time crunch near the application deadline.

Mr. Agnello stated that the schedule looked great and that it provided a clear outline, but suggested adding the application final submission date, likely August of 2022. He also indicated a concern with the timeline for potential proposed candidate projects since several

studies in Spotsylvania are still occurring, specifically Lafayette Blvd Phase II and Route 1 Massaponax, and asked if the timeline was flexible. Mr. Ollis noted that the timeline was flexible, but the goal is to begin preliminary work early as to not cause any delays during the application submission period. He also noted that the final submission date will be added to the diagram.

Mr. Haynes noted that even though the studies are not complete there should not be a problem during this phase of the preliminary process since stakeholders would be apprised to the types of improvements that are being proposed. He also noted that a large percentage of the work is done at the local level; however, VDOT must verify every single detail of the application which is the time-consuming process. Mr. Haynes also mentioned that project readiness and supportive documentation, such as a study, are required otherwise a project is extremely likely to be screened out. He noted that creating the analyses required can also be time intensive but, in some cases, can run simultaneously as other work is being completed on an application.

Mr. Owsiak added that this schedule is a great idea.

i. Community Engagement and Equity Plan (CEEP) Update – Stacey Feindt

Ms. Feindt provided information on the CEEP which is currently out for public comment and will be presented to the Policy Committee for adoption in June. She defined the difference between equity and equality noting that this document is a federal obligation and fulfills the Title VI and the public participation plan requirements. She noted that the plan contains the following sections: federal requirements, how FAMPO will comply, how staff will involve the public in decision making, how staff will document and review public outreach efforts to ensure meaningful participation. Ms. Feindt also reviewed the document’s vision and goals, comments and feedback from focus groups, how this plan varies from the current plans, and the timeline to review and comment on this document.

j. Transportation Alternatives (TA) and Revenue Sharing Update – Adam Hager

Mr. Hager provided a reminder to localities about the RS and TA application process and the pre-application submission date is July 1, 2021.

k. Resolution 21-30: FFY20 Annual Listing of Transportation Project Obligations (ACTION ITEM) – Adam Hager

Mr. Hager noted that the resolution is a federal requirement via the Fixing America’s Surface Transportation ACT (FAST Act), since MPOs are obligated to publish an Annual Listing of Transportation Project Obligation related to federal fund expenditures.

Motion was made to approve Resolution 21-30.

Motion: Alex Owsiak; Second: Paul Agnello

Additional discussion: None

Abstentions: None

Motion passed with unanimous consent.

8. Correspondence

None

9. Staff Reports

Mr. Ollis stated that there is a current open staff position

10. Member Reports

Mr. Owsiak noted that Stafford County has hired two new transportation project managers.

11. Adjourn Technical Advisory Committee Meeting/Next Meeting June 7, 2021 at 9:30 am

Motion was made to adjourn the meeting at 12:00pm.

Motion: Alex Owsiak; Second: Paul Agnello

Abstentions: None

Additional discussion: None

Motion passed with unanimous consent.

TECHNICAL ADVISORY COMMITTEE MEETING

Meeting Minutes

Monday ♦ May 10, 2021 ♦ 9:30 am

Remote-Only 📞

(No in-person attendance in light of COVID-19)

<https://www.fampo.gwregion.org/>

Due to the nature of the Declaration of a State of Emergency Due to Novel Coronavirus (COVID-19) pursuant to Code § 2.2-3708.2 this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impracticable and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.

A recording of this virtual meeting has been posted to the FAMPO Technical Advisory Committee webpage: <https://www.fampo.gwregion.org/technical-advisory-committee/>

📞 *Remote connection by phone or internet for all attendants per Virginia COVID-19 legislation as noted above.*

Committee Members Present:

Chairman Alex Owsiak, Stafford County
Brandon Brown, Stafford County
Jason Towery, Stafford County (Alternate)
Paul Agnello, Spotsylvania County
Rodney White, Spotsylvania County
Jamie Jackson, City of Fredericksburg
Bassam Amin, City of Fredericksburg (Alternate)
Stephen Haynes, VDOT
Dan Grinnell, VDOT (Alternate)
Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Craig Pennington, Caroline County (Alternate)
Nick Minor, King George County
Kimberly Wilson, King George County
Kate Gibson, GWRideConnect
Leigh Anderson, GWRideConnect
Todd Horsley, DRPT (Alternate)
Ciara Williams, DRPT
Richard Duran, Federal Highway Administration (FHWA)
Sonali Soneji, Virginia Railway Express (VRE)
Christine Hoeffner, VRE (Alternate)
Aidan Quirke, FREDericksburg Regional Transit (FRED)

Committee Members Not Present:

Bryon Counsel, Stafford County
Jacob Pastwik, Spotsylvania County

Leon Hughes, Spotsylvania County
Michelle Shropshire, VDOT
Jim Ponticello, VDOT
Joseph Stainsby, PRTC
Craig Reed, FRED
Mike Finchum, Caroline County

Others Present:

Catherine Coffey, VDOT
Adam Derrick, Stafford County
Katherine Youngbluth, DRPT
Linda LaSut, VDOT

Staff Present:

Ian Ollis, FAMPO Administrator
Stacey Feindt, Public Involvement/Title VI Coordinator
Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator
Jordan Chandler, Transportation Planner
Adam Hager, Transportation Planner
Matthew Lehane, Transportation Planner

1. Call to Order – Chairman Alex Owsiak
The meeting was called to order at 9:31am.
2. Determination of Quorum
Ms. Feindt conducted roll call and determined that a quorum was present.
3. **Approval of the May 10, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**

Mr. Agnello requested that item 5b moved to front of agenda before 5a, because new funding discussed in 5b might impact 5a.

Motion: Mr. Agnello; Second: None

Motion failed.

Motion was made to approve the May 10, 2021 TAC agenda.

Motion: Mr. Owsiak; Second: Dr. Schneider

Abstentions: None

Motion passed with unanimous consent.

4. Member Discussion and Action
 - a. FY22-27 Congestion Mitigation and Air Quality Improvement Program (CMAQ)/Surface Transportation Block Grant Program (STBG) Funding – Ian Ollis & Adam Hager

Mr. Ollis stated that FAMPO received two emails from Mr. Owsiak and Mr. Agnello and felt that the TAC should hear the comments expressed in those emails before seeing the presentation on Option A as planned.

Mr. Owsiak agreed and said that Mr. Agnello's concerns should be heard first.

Mr. Agnello commented that the TAC should make a recommendation to FAMPO and GWRC

that they replace CMAQ funds on some projects, such as the Brooke Station improvements or leased parking spaces, with 5307 funding which he believed was better suited to such projects.

Ms. Hoeffner said a consideration in replacing Brooke CMAQ funding with 5307 is the issue of the match requirement. Before VRE would be comfortable submitting applications for a call for projects, but now would want assurances that GWRC or Stafford County would provide the match.

Ms. Gibson added that because of that it would be appropriate to hold off the discussion until the call for projects, which will take months. This will give the TAC time to discuss. Mr. Agnello stated that Spotsylvania had concerns with project scoring for safety, land use, and categorization. The TAC discussed these concerns. Chair Owsiak said that the committee agreed that the process needs improvements and asked if they could move forward. Mr. Towery stated that the TAC could come back later and readjust the process. Motion was made to approve FY22-27 CMAQ/STBG allocations as presented.

Motion: Dr. Schneider; Second: Ms. Hoeffner

Discussion: Mr. Agnello stated that Spotsylvania would not vote in favor of the motion as they still had concerns and did not think it was ready.

Mr. Hager commented that the motion would need to reflect the approximately \$7,000 change in the FY22 STBG budget and explained how that would be done.

Dr. Schneider said that the process was backed up by data and further recommended by staff; the TAC should approve and move forward making changes as needed.

Mr. Towery added an amendment to the motion for the approximately \$7,000 change, which Dr. Schneider accepted the amendment on his motion.

Dr. Schneider then reconfirmed his motion.

Mr. Owsiak asked Ms. Hoeffner to confirm her second, which she did.

A roll call vote by jurisdiction and agency was taken by Ms. Chandler.

Spotsylvania voted no; all others voted yes.

Abstentions: None

Motion passed.

a. Highway Infrastructure Program (HIP) Funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Update – Chairman Owsiak and Ian Ollis

Mr. Ollis presented on the HIP program and explained that it is not a routine funding source but comes to the region at various times. There is no specific policy for allocation—the TAC and Policy Committee decide. Mr. Ollis proposed to fund the East/West Mobility Study, Phase II, with a portion of the funding and park the rest of the funds to be allocated later.

Ms. Gardner added that the funds must be fully obligated by September 2024.

Mr. Hager mentioned that if the TAC wants to take action, the balance of the funds could be placed in Regionally Significant Projects to be allocated later.

Mr. Agnello asked if there was a scope, schedule, and budget for the East/West Mobility Study.

Mr. Ollis responded that staff was developing it. The study would be working on several

corridors in the region—key corridors based on congestion problems experienced now and what would likely occur in 2050 based on available data. He stressed the need to find solutions to regional east/west congestion and that the study would be a major undertaking in pursuit of that.

Mr. Agnello asked about the rough budget for the study and where bike and pedestrian modes would be included.

Mr. Ollis responded that bike and pedestrian modes will be spread across both Phase I and Phase II, since cycling links to transit hubs.

Mr. Agnello commented that if FAMPO wanted to start the study in FY22 it would be beneficial to allocate some funding now.

Mr. Owsiak concurred, but added that without seeing the scope he would be more comfortable with partially funding the study, to which Mr. Ollis and Mr. Agnello consented.

Motion to partially fund the FAMPO East/West Mobility Study, Phase II, for \$125,000 for FY 22.

Motion: Mr. Agnello; Second: Mr. Haynes

Abstentions: None

Motion passed with unanimous consent.

5. Correspondence

There was no correspondence.

6. Staff Reports

There were no staff reports.

7. Member Reports

There were no member reports.

8. **Adjourn Technical Advisory Committee Meeting/Next Meeting June 7th at 9:30 am**

Motion was made to adjourn the meeting at 11:00.

Motion: Mr. Owsiak; Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

TECHNICAL ADVISORY COMMITTEE MEETING

Meeting Minutes

Monday, June 7, 2021 ♦ 9:30 am

Remote-Only 📞

(No in-person attendance in light of COVID-19)

<https://www.fampo.gwregion.org/>

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Committee Members Present:

Chairman Alex Owsiak, Stafford County
Mr. Brandon Brown, Stafford County
Mr. Jason Towery, Stafford County
Mr. Paul Agnello, Spotsylvania County
Mr. Rodney White, Spotsylvania County
Ms. Jamie Jackson, City of Fredericksburg
Mr. Stephen Haynes, Virginia Department of Transportation (VDOT)
Mr. Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Mr. Joe Stainsby, PRTC
Mr. Jacob Pastwik, Spotsylvania County
Mr. Craig Pennington, Caroline County
Mr. Nick Minor, King George County
Ms. Kimberly Wilson, King George County
Ms. Kate Gibson, GWRideConnect
Ms. Leigh Anderson, GWRideConnect
Ms. Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)
Ms. Christine Hoeffner, Virginia Railway Express (VRE)
Mr. Aidan Quirke, FREDericksburg Regional Transit (FRED)

Committee Members Not Present:

Mr. Mike Craig, City of Fredericksburg
Mr. Bryon Counsell, Stafford County
Mr. Leon Hughes, Spotsylvania County
Mr. Bassam Amin, City of Fredericksburg
Mr. Mike Finchum, Caroline County

Mr. Todd Horsley, DRPT
Mr. Michelle Shropshire, VDOT
Mr. Richard Duran, Federal Highway Administration (FHWA)
Mr. Jim Ponticello, VDOT
Mr. Dan Grinnell, VDOT

Others Present:

Ms. Susan Gardner, VDOT
Ms. Linda LaSut, VDOT
Ms. Kate Youngbluth, DRPT

Staff Present:

Mr. Ian Ollis, FAMPO Administrator
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Ms. Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator
Ms. Jordan Chandler, Transportation Planner

1. Call to Order
The meeting was called to order by Mr. Owsiak at 9:30 am.
2. Determination of Quorum
Ms. Feindt conducted roll call and determined that a quorum was present.
3. **Approval of the June 7, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**
Mr. Ollis requested amendment of the agenda to add another TIP project amendment to 7c and make it an action item so that it can be handled together and pushed forward.

Motion was made to approve the June 7, 2021 TAC agenda, as modified.

Motion: Mr. Owsiak; Second: none

Abstentions: None

Motion passed with unanimous consent.

4. **Approval of May 3 and May 10, 2021 TAC Meeting Minutes (ACTION ITEM)**
Motion was made to approve the May 3 and May 10, 2021 TAC meeting minutes
Motion: Mr. Owsiak Second: none
Abstentions: None
Motion passed with unanimous consent.

5. Review of May 20, 2021 Policy Committee Meeting
Mr. Ollis presented a review of the May 20, 2021 Policy Committee meeting.
6. Public Comment
No public comments were made.

7. **Discussion/Action Items**

a. 2050 Long Range Transportation Plan Update

i. Call for Projects

Mr. Ollis stated that staff had completed the project prioritization methodology for the LRTP update and are now requesting initial project proposals by June 25th. A new candidate project form is available on the website. He also reminded localities to

submit projected revenues by Friday June 11th.

Mr. Agnello asked if localities needed to submit the form for existing projects in the CLRP; Mr. Ollis responded that an email might suffice to ensure staff have the necessary details.

Ms. Chandler explained that the form accounts for existing projects with far fewer questions to fill out.

Mr. Agnello commented that for long range projects the level of detailed information on the form may not be known. Ms. Chandler replied that unknown fields can be skipped, and that if a map is not available staff can use an intersection or other details via discussion to confirm location.

Mr. Agnello requested more time to complete some applications. After some discussion, the TAC agreed to extend the deadline to July 2nd.

b. Grouping Transportation Improvement Program (TIP) Projects Discussion

Ms. Chandler explained that staff has been working with VDOT to group TIP projects. Grouping TIP projects saves staff time and delay. Ms. Chandler referred to Virginia Association of Metropolitan Planning Organizations (VAMPO) guidance on grouping and explained the reasons for grouping some projects and not others. She then went through the list of TIP projects and whether they would be grouped. Ms. Gardner added that grouping made it easier to transition projects to a new phase without formal approval.

Mr. Agnello asked if a locality could access information about a grouped project.

Ms. Gardner explained that projects are still listed separately within the VDOT system under their group and that the grouping is for Federal funding processing.

Ms. Chandler then clarified that this presentation was for information only and that no action needed to be taken.

c. FREDericksburg Regional Transit TIP Updates

Ms. Chandler and Mr. Quirke presented two revisions to the TIP involving FRED Transit that needed board approval, and one needed a 30-day public comment period; they gave status and funding details for each of the revisions.

Mr. Ollis asked to have the VDOT TIP item shown so as to ask the TAC for approval on both items together.

Ms. Chandler presented on a VDOT Administrative Modification to the TIP to add a PE Study for UPC 119189 and requested board approval.

Motion to approve FRED Transit and VDOT Administrative Modification TIP Updates

Motion: Mr. Agnello; Second: Ms. Jackson

Abstentions: None

Motion passed with unanimous consent.

d. SMART SCALE Round 5 Update

Mr. Ollis presented the timeline for SMART SCALE Round 5 and explained that the earlier schedule was to give more time for engineering and mapping work to be done to avoid rushing at the end of the process. He asked for a preliminary list of projects from localities by July 16th and added that staff would continue to work with localities helping them to identify and refine projects. Staff will then put together a list of projects for presentation at the August TAC meeting.

Ms. Hoeffner asked for the criteria for submitting a project. Mr. Ollis asked for the assistance of Mr. Haynes, who offered to discuss it with Ms. Hoeffner over the phone. He also recommended reviewing the new SMART SCALE technical guide.

Mr. Agnello was uncertain as to whether ongoing studies would be completed in time to submit preliminary projects. Mr. Ollis reiterated that names of projects would suffice; details could be worked out later.

Mr. Haynes added that several of the studies would be providing more information in the next month or so. He also reported that the Office of Intermodal Planning and Investment (OIPI) has funding for additional studies for the FAMPO area intended for Round 5, but the timing would be very difficult. Applications that meet a high priority VTrans need would be preferable; Locality Days will provide more information for applicants.

Mr. Haynes also explained the earlier deadlines for preapplications and full applications and emphasized that the new timeline would help everyone develop the best applications possible to meet the stricter standards this round.

Mr. Ollis concluded by emphasizing that there would be flexibility and that staff would work with the localities; the extra time built in would allow for changes in the process.

e. **Approving the FAMPO Community Engagement and Equity Plan (CEEP) (ACTION ITEM)**

Stacey presented the CEEP plan for endorsement by the TAC, commenting that the public comment period had closed.

Motion to approve the FAMPO Community Engagement and Equity Plan

Motion: Mr. Agnello; Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

f. **Leased Commuter Parking Spaces (UPC 87764) Discussion**

Mr. Ollis passed along to the TAC that the Policy Committee did not approve the item and had requested more information.

Ms. Gibson presented background on GWRideConnect, the commuter parking program, and the original as well as the ongoing need for the leased parking spaces. She explained the difference in cost between leasing and building parking and the loss of the project eligibility if the project were to lapse due to its grandfathered clause.

Ms. Jackson commented on the Title VI implications of dissolving this longstanding project and suggested consulting the Title VI policy. She said there needed to be outreach to those communities so that those commuters have an opportunity to comment to the board on the impact of discontinuing this program. Ms. Gibson thanked her for her comments and said they would do so.

Mr. Agnello suggested proposing a reduction in funding due to lingering Covid-19 impacts so that the program could persist. Even one dollar would keep it alive. Ms. Gibson thanked him for the suggestion and agreed that if the TAC was comfortable with that proposal, they could take it to the Policy Committee.

Ms. Jackson pointed out that Covid-19 dynamics are still changing and that the discussion needs to be held for another year. She also added that the issue needed to be looked at from the point of view of people who need to commute, not those who work from home.

Ms. Feindt interjected that she had been asked to clarify that GWRideConnect is not connected to FAMPO's Title VI program and GWRC's program would have to address that.

Ms. Jackson replied that she believed then that as an entity receiving federal dollars, the GWRC, would need to do the Title VI analysis. They would need to identify the impact of discontinuing the program.

Ms. Gibson agreed with Ms. Jackson. She then continued with the discussion to add the proposal of a reduced allocation for the leased spaces in order to save the program.

After some discussion, the TAC agreed on a 25% funding reduction.

Motion to endorse the leased parking spaces program with a 25% funding allocation reduction

Motion: Mr. Agnello; Second: Ms. Jackson

Abstentions: None

Motion passed with unanimous consent.

g. FAMPO Mobility Survey

Mr. Ollis presented the Transportation Improvements Survey, explaining that its purpose is to inform FAMPO studies going forward. He asked the TAC to help get the word out to their jurisdictions and to take the survey themselves.

h. FY21 Year in Review and Way Forward

Mr. Ollis presented on the various items FAMPO has accomplished this fiscal year

i. Schedule Update

Mr. Ollis gave an update on the schedule, reminding TAC members that the next meeting will be in August.

Mr. Agnello asked if a date had been set for the Lafayette Blvd meeting and if the August TAC meeting could be moved.

Mr. Ollis had no objections about moving the TAC meeting to August 9th. He referred to Mr. Haynes regarding the Lafayette study meeting, who said he would inform the TAC as soon as a date was set.

Ms. Jackson had some concern about moving the meeting date. After some discussion about who would chair the meeting, it was decided to keep the August 2nd date.

j. Election of Officers (ACTION ITEM)

Mr. Ollis stated that even though the jurisdictions were prescribed, the individuals needed to be named.

Mr. Owsiak agreed and asked each jurisdiction to name their appointment.

Motion to elect the following for FY22: Paul Agnello, Chair; Jamie Jackson, Vice Chair, and

Alex Owsiak, Second Vice Chair.

Motion: Mr. Owsiak; Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

8. Correspondence

No correspondence.

9. Staff Reports

Mr. Ollis said he would like to congratulate the outgoing chair and deputies for their sterling work over the sometimes-difficult year. They had gotten a lot of work done and he appreciated it.

10. Member Reports

Mr. Towery reported that this would be his last TAC meeting as he was leaving Stafford at the end of June. He thanked everyone for the chance to work together.

11. **Adjourn Technical Advisory Committee Meeting/Next Meeting August 2, 2021 at 9:30am**

Motion was made to adjourn the meeting at 11:14.

Motion: Mr. Owsiak; Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

TECHNICAL ADVISORY COMMITTEE MEETING
Meeting Minutes

Monday, August 2, 2021 - 9:30 am
406 Princess Anne Street, Fredericksburg, VA 22401
<https://www.fampo.gwregion.org/>

Committee Members Present:

Second Vice Chair Alex Owsiak, Stafford County
Mr. Brandon Brown, Stafford County
Chairman Paul Agnello, Spotsylvania County
Vice Chair Jamie Jackson, City of Fredericksburg (remote, personal reason given with notice)
Mr. Bassam Amin, City of Fredericksburg
Mr. Mike Craig, City of Fredericksburg
Mr. Nick Minor, King George County
Mr. Stephen Haynes, Virginia Department of Transportation (VDOT)
Dr. Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Ms. Christine Hoeffner, Virginia Railway Express (VRE)
Mr. Aidan Quirke, FREDericksburg Regional Transit (FRED)
Ms. Kate Gibson, GWRideConnect

Committee Members Present (remotely, without prior virtual participation request):

Mr. Rodney White, Spotsylvania County
Mr. Dan Grinnell, VDOT
Ms. Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)

Committee Members Absent:

Mr. Bryon Counsell, Stafford County
Mr. Jacob Pastwik, Spotsylvania County
Mr. Leon Hughes, Spotsylvania County
Ms. Kimberly Wilson, King George County
Mr. Mike Finchum, Caroline County
Mr. Craig Pennington, Caroline County
Ms. Michelle Shropshire, VDOT
Mr. Jim Ponticello, VDOT
Mr. Todd Horsley, DRPT
Mr. Joe Stainsby, PRTC
Mr. Ivan Rucker, Federal Highway Administration (FHWA)
Mr. Craig Reed, FRED
Ms. Leigh Anderson, GWRideConnect

Others Present:

Ms. Susan Gardner, VDOT

Ms. Cathie Coffey, VDOT
Ms. Linda LaSut, VDOT
Ms. Katherine Youngbluth, DRPT
Ms. Jennifer Miranowicz

Staff Present:

Mr. Ian Ollis, FAMPO Administrator
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Ms. Jordan Chandler, Transportation Planner
Mr. Adam Hager, Transportation Planner
Mr. Matthew Lehane, Transportation Planner

1. Call to Order

The meeting was called to order at 9:34am by Mr. Agnello.

2. Roll Call and Determination of Quorum

Ms. Feindt conducted roll call and determined that a quorum was present.

3. Approval of the August 2, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)

Motion was made to approve the August 2, 2021 TAC agenda.

Motion: Mr. Owsiak; Second: Mr. Quirke

Abstentions: none

Motion passed with unanimous consent.

4. Approval of June 7, 2021 TAC Meeting Minutes (ACTION ITEM)

Motion was made to approve the June 7, 2021 TAC meeting minutes.

Motion: Mr. Quirke; Second: Mr. Owsiak

Abstentions: none

Motion passed with unanimous consent.

5. Review of June 21, 2021 Policy Committee Meeting

Mr. Ollis presented a review of the June 21, 2021 Policy Committee meeting, mentioning key points such as independent Transportation Management Areas, the failed leased commuter parking spaces resolution, approval of the FAMPO Community Engagement and Equity Plan (CEEP) document, initiation of a Transportation Improvement Program (TIP) public comment period, approval of a letter of support for Spotsylvania RAISE grant, and the change in slate of officers.

6. Public Comment

Ms. Feindt read a part of a comment from resident Jane E. Leeds who noted that the federal infrastructure bill provides a timely opportunity for FAMPO to plan federal monies to be set aside for the much needed and often overlooked portion of our communities that need equal access to public transportation. However, with the public comment period time allotment Ms. Feindt said the full letter would be sent to the committee in the meeting summary email and that this comment would be read in full at the August Policy Committee meeting.

7. Discussion/Action Items

a. FAMPO Transportation Improvements Survey

Mr. Ollis noted that the survey was extremely successful and that the presentation would be a small amount of the overall content. He noted the survey was conducted between May 25 and

June 18, 2021 and received 1,060 responses. He reviewed the survey goals, benefits to FAMPO, and community outreach efforts. Mr. Ollis mentioned two themes that were consistent when analyzing the results with the first being that individuals who work *outside* of the FAMPO region have difficulty accessing transit opportunities and the second being that individuals who work *inside* the FAMPO region find transit infrequent, unpredictable, unreliable, inconvenient, and that the trip takes too long.

Mr. Agnello stated that the Northern Virginia Transportation Commission (NVTC) recently sent out a survey related to micro transit and the first mile/last mile issue. He asked if micro transit was an opportunity for the FAMPO region to invest in connections to FRED Bus and VRE.

Mr. Ollis noted that micro transit is typically designed to serve less dense regions and one of the biggest cost factors is the driver's salary.

Mr. Quirke noted that micro transit has been continuously evolving but favors an option where the terminus of the micro transit line is a hub to other fixed route transit. He noted that other micro transit can consist of subsidizing Uber and micro transit designated areas where travel between the locations would be free. He noted that the city of Savannah, Georgia has a free micro transit service that provides rides to individuals looking to commute to work in the city.

Dr. Schneider reiterated that 85 percent of bus transit costs is "behind the wheel" meaning the driver salary and cost of gas adding that the costs are typically the opposite for rail transit being capital centric with low operating costs. He also mentioned that micro transit can be inefficient but cost effective per square mile and the major question to ask when considering the addition of a micro transit service is: "What are you trying to fix?"

Mr. Minor asked if transit was becoming more desirable in the region. Mr. Ollis respond that he does not have the prior data needed to make the appropriate comparisons.

b. SMART SCALE Round 5 Update

Mr. Lehane reviewed the pre-application conceptual ideas provided which include regional and local proposals. He mentioned that the first step after receiving candidate projects was to review Metropolitan Planning Organization (MPO)/Planning District Commission (PDC) eligibility on a Corridor of Statewide Significance (CoSS) or on a Regional Network (RN). Mr. Lehane said that staff are asking TAC members to submit a refined list of projects for regional consideration by August 13th. He also noted that once regional candidate projects were identified, the candidate projects would undergo scoring based on the FAMPO LRTP scoring measures and that draft scores would be reviewed in September. Lastly, looking ahead, he noted that FAMPO staff would contact VDOT/DRPT for preliminary pre-application assistance.

Mr. Craig asked to clarify what was needed by August 13, 2021. Mr. Lehane stated that the jurisdiction/agency candidate projects to be considered for the FAMPO and GWRC regional applications.

Ms. Hoeffner stated that providing projects by that date would be difficult for VRE since they were still looking at what improvements were needed for new rail. Mr. Hager understands the tight timeline but mentioned that staff is looking for conceptual ideas as a starting point for Round 5 applications.

Mr. Agnello asked if a full SMART SCALE schedule could be created including steps to final

application submission and the selection of applications from pre- to final application. Mr. Lehane noted that staff has a broader timeline that can be sent in the TAC summary email. Mr. Agnello noted that the top six candidate projects were for the regional applications and the bottom six were intended as local applications some of which were coming from ongoing studies. He asked for the timeframe of the studies. Mr. Haynes noted that once a kick-off meeting is established there would be a more detailed schedule and VDOT would work with the consultant to have results and suggested improvements as soon as possible.

Mr. Ollis reiterated that next week FAMPO staff needs conceptual ideas and Mr. Haynes noted that additional information such as a description could be helpful in this effort.

Ms. Hoeffner added that if any jurisdiction would like to provide ideas or collaborate application efforts to please reach out to her offline.

c. Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Surface Transportation Block Grant (STBG) Prioritization Methodology Update

Mr. Hager noted that FAMPO staff is beginning a comprehensive update to the methodology while previously a stop gap measure was put in place adding a measure to score “Benefit to the TMA” at the Policy Committee’s direction. He noted that staff is looking for TAC to highlight short comings and provide feedback to the existing methodology in August, develop a new methodology, seek feedback and review, and approve the new methodology prior to the FY23-28 call for projects.

Mr. Agnello asked if staff could provide a schedule for steps beyond January to include the call for projects and project scoring. He also noted that it might be fitting to have a December TAC meeting solely to discuss and review the methodology. Lastly, he mentioned that HIP funding comes to the region occasionally and if a separate methodology should be created for these funds. Mr. Ollis noted that staff takes guidance from the TAC and Policy Committee in the determination of how to distribute funds, although these funds were infrequent. Ms. Gardner noted that these funds act similarly to STBG and could be scored with the same methodology.

Mr. Agnello asked if the HIP funds were given to the Northern Stafford TMA and the FAMPO urbanized area. Ms. Gardner said she would have to double check if the process was similar to Transportation Alternatives Program.

d. 2050 Long Range Transportation Plan (LRTP) Update

Ms. Chandler reviewed the processes used to create the 2050 draft constrained project list. She began by reviewing the revenue projections that FAMPO staff received from each jurisdiction/agency and how the funds were separated into three timeframes. She summarized how each funding source was distributed to various transportation modes. She highlighted that these percentages were not allocations of dollars but rather showing the likely breakdown of how the funds would be used in the next 29 years. She noted that the existing 2045 CLRP projects were adapted into the funding projections and Six Year Improvement Program (SYIP) year projects were included in the CLRP, if not previously done. Year of Expenditure (YOE) was assigned, and inflation rates assumed for projects after FY27.

Moving on to the new 2050 Candidate projects she noted that FAMPO staff receive 149 new applications mentioning their mode and jurisdiction/agency breakdown. She noted that the new 2050 candidate applications totaled \$748 million and reviewed the available funding, by mode, for these projects. She noted that 54 out of 56 highway projects, 20 out of 76 active

transportation projects, 11 out of 11 transit/TDM projects, and all PE-Studies were selected for the Draft 2050 CLRP list. Lastly, she reviewed a summary of the complete 2050 CLRP draft for projects by mode, by agency, and cost by mode.

Mr. Agnello asked how roadway projects that were selected that had linked active transportation that were not selected would be evaluated, for example Harrison Road. Mr. Hager said that it is important not to double count the revenues and that one solution would be to look at the highway project first and, if it had an accompanying active transportation element, to increase the highway cost and add the active transportation elements in to include within the packaged project. He noted that staff wants to review the congruency between the two lists.

Ms. Hoeffner noted that VRE was not include as an agency on the list. Ms. Chandler stated that VRE projects would be listed as multi-jurisdictional or region-wide.

Mr. Agnello asked what the anticipated schedule for approval of the draft list would be. Ms. Chandler responded that FAMPO staff is seeking approval of the list in September in order to provide an approved list to our consultants for modeling, which is another part of the planned LRTP process.

Mr. Agnello noted for projects that cannot be modeled, such as active transportation, whether there be more time to work out those details. Mr. Ollis said that we would have to approve everything that needs to be modeled and selected for conformity analysis and should approve a complete list rather than parts of the list.

Ms. Hoeffner asked how VRE would be included in the modeling and revenues since they were a part of the Metropolitan Washington Transportation Planning Board (TPB), and conformity analysis is needed in their conformity process. Mr. Ollis stated that we can handle this offline in order to not duplicate any work.

i. Candidate Project Scoring

Mr. Hager called everyone's attention to the project scoring which used the scoring and prioritization methodology approved by all committees in May 2021, mentioning that projects highlighted in yellow have been selected for the 2050 CLRP list and those highlighted in gray would be included in the 2050 Needs list. He noted pages 1-3 reflect highway projects, 4-7 reflect active transportation projects, and the last page is transit/TDM projects. Next, he summarized the qualitative justification, broken down by mode, and that each measure was scored out of ten points. He pointed out that a few technical corrections were made, but these adjustments did not affect the project scores nor selection.

ii. Draft 2050 LRTP Project List

Mr. Hager reviewed the draft constrained list broken down by functional classification, for highway, active transportation, transit/TDM, and PE-Studies. He noted that the right-most column contains comments of how that specific project made it to the list.

Mr. Craig asked how he could provide questions and comments based on scores. Mr. Hager noted that we could discuss during the meeting but said that scores could be reviewed and a meeting could be set up at a later date.

Mr. Agnello asked if FAMPO staff could provide a spreadsheet in order to review and provide comments in a digital manner. Mr. Hager stated that a spreadsheet would be attached in the TAC summary email.

Mr. Ollis added that staff has provide a lot of information and encourages each jurisdiction/agency to review and provide comment. He also thanked the staff for the work they put in on this effort. Mr. Craig noted how he could see the level of effort staff put into this work effort and thanked them for providing the opportunity to provide comments and feedback.

Mr. Hager noted that an Interagency Consultation Group (ICG) meeting would be held prior to the next TAC meeting, 9:00am. Mr. Agnello asked about the specifics regarding the quorum requirements. Mr. Hager said he would follow up with VDOT and send out a separate calendar reminder.

8. Correspondence

Mr. Hager mentioned that the packet included the approval letter from FHWA and FTA for FAMPO's FY22 UPWP.

Mr. Agnello asked if any follow-up was needed. Mr. Hager stated that there was a request to provide the VDOT Title VI audit materials and staff would send over a copy of that information.

9. Staff Reports

Mr. Hager noted that the UPWP Quarter 4 report is included in the packet and covers April to June 2021.

Mr. Agnello asked about a comment in the document which stated that there were not significant over or underruns in funding, but only 56 percent of the funds were used. He asked if staff could speak to the surplus. Mr. Hager responded that FAMPO was largely understaffed at the beginning of the fiscal year and some percentages do not reflect expenditures of the Lafayette Boulevard and Route 610 Studies.

Mr. Agnello asked about any significant carryover of PL and 5303. Mr. Hager noted staff worked with VDOT to cancel the deprogramming request for FY20 funds which would have gone directly to FY21. He noted that roughly \$130,000 is being carried over to FY22. Overall, he mentioned that there would be carryover funds for both PL and 5303.

Mr. Agnello asked about the transportation reauthorization bill and any indications that funding would increase. Mr. Hager noted that nothing is set in stone but that staff is hoping to see an increase in formula funding for MPOs.

10. Member Reports

Mr. Haynes reviewed several upcoming VDOT and FAMPO study meetings including:

Wednesday, August 4, 2021 at 3:00pm

Route 3 (City of Fredericksburg and Spotsylvania County) from Carl D. Sliver Parkway to Andora Drive & Route 1 (City of Fredericksburg and Spotsylvania County) from Lassen Lane, four-mile fork area, to Route 3

Monday, August 9, 2021 at 3:00pm

FAMPO East-West Mobility Study

Tuesday, August 10, 2021 at 9:30am

Route 1 (Stafford County) from Woodstock Lane/Telegraph Road to Corporate Drive & Centerport Parkway Area

Thursday, August 12, 2021 at 3:00pm

Lafayette Boulevard Study, with an expected presentation at the FAMPO Policy Committee meeting in September

Ms. Hoeffner indicated that VRE ridership continues to increase from the lows seen during the pandemic. Also, VRE is planning to initiate an update for the System Plan.

Mr. Quirke told the committee that FRED plans to rollout extended service around September 7, 2021.

Mr. Agnello stated that the County will likely hold a Bond Referendum meeting in September to discuss the \$101.7 million available, which would be used for new VA Clinic projects, Route 2/17 corridor widening, Harrison Road widening, and other small projects.

Ms. Gardner notified committee members that Revenue Sharing (RS) reviews have been completed and emails have been sent out to respective jurisdictions. She also notes that October 1st is the deadline for completed applications. Ms. Coffey added that Transportation Alternative Program (TAP) and RS applications require significantly more information than in prior rounds of funding.

Dr. Schneider noted that the Pentagon, the primary commuting destination for workers utilizing Omniride services, has recently gone from 90 percent capacity to 50 percent and some companies, like Capital One, have continue to push their return-to-office date. OmniRide has opened a \$42 million facility for operations on the I-66 corridor. Lastly, OmniRide has begun a Zero Emissions Study noting that the American and European markets were vastly different and electric buses would not be similar to an electric car, for example Tesla.

Ms. Gibson reminded the TAC that the George Washington Regional Commission (GWRC) has an employment opportunity with the main responsibilities of the roll focusing around Vanpool Operations.

11. **Adjourn Technical Advisory Committee Meeting/Next Meeting September 13, 2021 at 9:30 am**
Interagency Consultation Group (ICG) meeting prior to September TAC meeting at 9:00am
Motion was made to adjourn the meeting at 11:13am.
Motion: Mr. Agnello; Second: Mr. Owsiak
Abstentions: none
Motion passed with unanimous consent.

Staff note: After the meeting, notice was provided to TAC members that the ICG meeting will actually take place prior to the October TAC meeting.

TECHNICAL ADVISORY COMMITTEE MEETING
Meeting Minutes

Monday, September 13, 2021 - 9:30 am
406 Princess Anne Street, Fredericksburg, VA 22401
<https://www.fampo.gwregion.org/>

Committee Members Present:

Chairman Paul Agnello, Spotsylvania County
Mr. Rodney White, Spotsylvania County (remote attendance – personal reason, arrived at 9:37am)
Vice Chair Jamie Jackson, City of Fredericksburg (arrived at 9:44am)
Second Vice Chair Alex Owsiak, Stafford County
Mr. Brandon Brown, Stafford County
Mr. Nick Minor, King George County
Mr. Stephen Haynes, Virginia Department of Transportation (VDOT) (remote attendance – medical reason)
Mr. Jim Ponticello, VDOT
Dr. Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Ms. Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)
Ms. Christine Hoeffner, Virginia Railway Express (VRE)
Mr. Nick Ruiz, VRE
Mr. Aidan Quirke, FREDericksburg Regional Transit (FRED)
Ms. Kate Gibson, GWRideConnect
Ms. Leigh Anderson, GWRideConnect (arrived at 9:39am)

Committee Members Present (remotely, without virtual participation request):

Mr. Dan Grinnell, VDOT
Mr. Joe Stainsby, PRTC
Mr. Bassam Amin, City of Fredericksburg

Committee Members Absent:

Mr. Bryon Counsell, Stafford County
Mr. Jacob Pastwik, Spotsylvania County
Mr. Leon Hughes, Spotsylvania County
Mr. Mike Craig, City of Fredericksburg
Mr. R. Craig Reed, FRED
Ms. Kimberly Wilson, King George County
Mr. Mike Finchum, Caroline County
Mr. Craig Pennington, Caroline County
Mr. Ivan Rucker, Federal Highway Administration (FHWA)
Ms. Michelle Shropshire, VDOT
Mr. Todd Horsley, DRPT

Others Present:

Mr. Zach Harris, Michael Baker International (remote attendance)
Ms. Linda LaSut, VDOT (remote attendance)
Ms. Katherine Youngbluth, DRPT (remote attendance)
Ms. Susan Gardner, VDOT
Ms. Cathie Coffey, VDOT

Staff Present:

Ms. Kari Barber, Transportation Planner/Bicycle & Pedestrian Coordinator
Ms. Jordan Chandler, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Mr. Adam Hager, Transportation Planner
Mr. Matthew Lehane, Transportation Planner
Mr. Ian Ollis, FAMPO Administrator

1. Call to Order – Chairman Paul Agnello
The meeting was called to order at 9:33am.
2. Roll Call and Determination of Quorum – Stacey Feindt
Ms. Feindt conducted roll call and determined that a quorum was present.
3. **Approval of the September 13, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)**

Motion was made to approve the September 13, 2021 TAC agenda.

Motion: Mr. Owsiak; Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

4. **Approval of the August 2, 2021 TAC Meeting Minutes (ACTION ITEM)**

Motion was made to approve the August 2, 2021 TAC meeting minutes.

Motion: Mr. Owsiak; Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

5. Review of August 16, 2021 Policy Committee Meeting
Mr. Ollis reviewed the Policy Committee meeting summarizing presentations and actions for the FAMPO transportation survey results, an update regarding the 2050 LRTP process, the FY21-24 Transportation Improvement Program (TIP) amendment for a FRED project, appointment of an At-large Citizens Transportation Advisory Committee (CTAC) member, the closed session to discuss on-call consultants, and a resolution to appoint 3 new on-call contracts with Michael Baker International, VHB, Cambridge Systematics.

Mr. Agnello asked if GWRC and FAMPO could use any of the consultants for a task order or is one firm the top priority. Mr. Ollis said that staff can go to any of the consultants, no specific priority is given, and request a task order. At this time Mr. Ollis noted that the GWRC attorney is working to review and finalize contracts.

Ms. Hoeffner asked if there were provisions for outside agencies to use the consultants. Ms. Gibson said that the contract does not include a rider clause, meaning that only FAMPO/GWRC can issue task orders to the selected consultants under this contract.

6. Public Comment

No public comments were made.

7. Discussion/Action Items

a. CARES/5307 Funding Discussion

Dr. Schneider discussed the breakdown of COVID-19 federal grants in relation to urban transit systems. He noted the grant was through Coronavirus Aid, Relief, and Economic Stability (CARES) Act which was allocated by 5307 and 5311 formulas. He added that CARES is not capital or asset-centric. The second legislation he described was Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) which has allocation limits as to not exceed 75% of an operating budget. Dr. Schneider gave a specific example that showed VRE had refunded subsidies to the localities so localities could use the funds in other ways. Lastly, he described the American Rescue Plan (ARP) which has similar rules as the previous sources but has a spending deadline. He added that ARP is intended to spur economic growth and allocations cannot exceed 132% of operating costs. Dr. Schneider noted that funds can be transferred to capital if no layoffs occurred and then 5307 funding rules would apply.

Mr. Agnello asked if GWRC would receive CRRSAA and ARP funds. Dr. Schneider noted that at this time PRTC has not received these funds as they must be divided by Washington Metropolitan Area Transit Authority (WMATA), provided to PRTC and then given to the transit agencies. He was hopeful that within 45 days the funding would be sorted out.

Mr. Agnello asked if there were spending deadlines for both CRRSAA and ARP. Dr. Schneider said that CRRSAA does not have a spending deadline but ARP must be obligated by September 30, 2024.

Mr. Agnello asked if the local agencies have spent most of their CARES funding. Dr. Schneider noted that PRTC has spent almost all of the CARES funds and would be transitioning to CRRSAA. Ms. Hoeffner was not aware of VRE's CARES spending at the time.

Mr. Agnello asked what the next steps would be for allocating the GWRC CARES funding. Ms. Gibson noted that all of the funding currently available is from the CARES Act and the organization does not expect to receive CRRSAA or ARP funds. She noted that GWRC received letters from VRE, FRED, and OmniRide in relation to how each organization could use the funds to substitute the jurisdictional subsidies. She noted the next step would be for the GWRC board to take action to determine how to allocate the funds.

Mr. Agnello asked if there was dollar amounts that would estimate the reduction in jurisdictional subsidies. Ms. Gibson replied that currently OmniRide and VRE do not have FY23 budgets and FRED provides the original cost of the subsidy minus the COVID-19 relief funds.

Ms. Hoeffner asked if there were any restrictions to the use of the converted 5307 capital funding, provided that VRE did not experience any layoffs. Dr. Schneider mentioned that he has not seen any specific restrictions.

Mr. Agnello asked when the GWRC CARES funding would be allocated. Ms. Gibson said that she wanted to bring this item back to the board but added that this money will not come into play until FY23 so there is limited urgency behind allocations at this time.

b. Fall Commonwealth Transportation Board Meeting Discussion

Mr. Ollis told the committee that the Commonwealth Transportation Board (TPB) fall meetings are in the near future. He mentioned that in the spring FAMPO brought a list of preexisting projects to the board. This fall Mr. Ollis wants FAMPO to create a list of broad and significant issues, not related to individual projects, that can be brought to the meetings. He asks that the committee provide comments by Monday September 27th.

c. Lafayette Boulevard Traffic Study Update

Mr. Harris said this update relates specifically to traffic congestion and safety for the second phase of the study. He mentioned four near term and two longer term recommendations have been developed. The most significant distinction between the two project timelines is that near term projects stay within the existing footprint of the road and the long-term projects include right-of-way (ROW) and other significant expansions to the road. He noted that the study has taken some time to complete. Mr. Harris also included the construction efforts that are currently underway along the corridor. Lastly, he reviewed the specific recommendations for each of the near- and long-term recommendations.

Mr. Agnello asked if additional work had been completed relating to comments made at the stakeholder meeting regarding updated cost estimates and access management options from Harrison Rd heading north into the City of Fredericksburg. Mr. Harris said that Baker was still working to incorporate the feedback and provide updated information based on the comments received at the stakeholder meeting, and that the revised version needs to be submitted to VDOT. He noted that the revised version will include locations for potential access management that can be implemented as the localities develop the area. He added that most access management solutions do not close off driveways but rather construct a feature, such as a median, within the existing ROW to prevent specific turning movements.

Mr. Amin pointed out that some of the improvements presented on have specific access management improvements and that more detailed recommendations similar to the one shown should be provided throughout the corridor. Mr. Harris noted that he was not planning on giving specific recommendations but rather provide general areas where access management could be investigated in the future.

Mr. Ollis commented that the City of Fredericksburg requested these specific recommendations in the study results so that when development occurs, then the city planning staff can point to this study to provide an additional layer of support and guidance as to how the developers can implement these features.

Mr. Amin noted that the ROW on Lafayette Blvd has been an issue and from Baker's recommendations that roadway cannot be widened within the City of Fredericksburg due to the cost of ROW and working within the current footprint is acceptable. He mentioned that if a recommendation is obtaining ROW to include a sidewalk or trail that an additional one to five feet of ROW could be reserved for access management. Mr. Harris said that he looked along the corridor and most commercial areas have multiple access points for parking and parking lot flow. He mentioned that he has identified areas where various access management features could be implemented as development occurs but felt that it was not part of the study to list specific access points that need to be closed.

Mr. Agnello asked if FAMPO staff had all the needed details to create the pre pre-applications for SMART SCALE. Mr. Lehane and Mr. Ollis noted that the form provided by VDOT could request specific information but at this time the information from the sketches should be sufficient for the initial review.

d. **Resolution 22-06: Supporting Transportation Alternatives Program Applications (ACTION ITEM)**

Ms. Barber reviewed the resolution and the attached project descriptions. She asked if Stafford County was still considering the addition of Belmont Ferry Farm Phase VI as a third application and if the resolution could be modified. Mr. Owsiak mentioned that the Stafford board was still undergoing the TAP application selection process and wanted to include this application the regional resolution of support to cover the board's potential applications.

Ms. Jackson asked if the Stafford board did not move forward with the Belmont Ferry Farm Phase VI project whether county staff would move forward with the application in TAP. Mr. Owsiak said that if the board does not approve the trail, it would be withdrawn from TAP.

Motion was made to approve Resolution 22-06.

Motion: Mr. Agnello; Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

Ms. Gardner added that the October 1st deadline for submitting applications is coming rapidly and that any information not in the portal would not be considered for review.

Ms. Barber offered FAMPO staff support to the localities during their application process.

e. **SMART SCALE Round 5 Update**

Mr. Lehane provided an update to the SMART SCALE Round 5 process. He noted that regional and local applications have been separated, then regional projects were scored based on the LRTP Project Prioritization scoring measures. The top ten were selected for GWRC and FAMPO regional lists. He noted that at this time, ten projects - five for each organization - are selected for the pre-application phase but ultimately the list will need to be pared down to eight total; four for each organization. Lastly, he noted that FAMPO/GWRC staff will be working with VDOT to begin the pre pre-application screening.

Mr. Ollis added that staff had a meeting with VDOT and determined that the projects being suggested at this time can be amended as this is the pre pre-application screening.

Mr. Agnello asked VDOT if a FAMPO or GWRC pre pre-application is screened out could it be transferred to a localities project list. Ms. Coffey said that this list of projects is to begin initial cost assessments, sketches, and information that would be needed for the full application. She stated that this is a request for assistance rather than an evaluation process.

Ms. Williams asked if pre-applications could be changed or substituted for other projects. Ms. Coffey said that the pre-applications submitted should be the intended final application with the exception of only minor changes.

Ms. Williams asked that if any locality or agency was submitting projects that included transit elements to please include DRPT in the process to keep them up to speed.

Mr. Agnello asked if FAMPO staff could create a graphic for the Virginia Central Railway (VCR) Regional Project. Mr. Lehane said yes.

Mr. Agnello asked what the Route 2 and Lansdowne Road Improvements project include and if a meeting could be created to discuss the details. Mr. Ollis said that there is a meeting already in place for September 23rd.

f. **Congestion Management Process (CMP) Performance Monitoring Program Overview**

i. CMP Performance Monitoring Program Link

Mr. Lehane provided a starting point for the CMP performance monitoring program. He mentioned how staff intends to monitor the data in three month increments and pointed out the initial CMP covered the GWRC region but now it only covers the FAMPO region. Mr. Lehane continued by saying the performance monitoring program can be used to identify congested areas that might need projects with congestion reduction solutions. He noted that the CMP dashboard provide metrics for each of the corridors then he gave a demonstration of the platform.

Mr. Agnello asked if the CMP document would be updated in accordance with the 2050 LRTP. Mr. Hager said that minor updates would occur to get the document more current.

Mr. Agnello asked what the process would be to include Route 208, a primary road, in the CMP process. Ms. Barber noted that this road is not federally required to be reviewed based on its functional classification.

g. Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Surface Transportation Block Grant (STBG) Project Selection Process Update

i. Special December TAC Meeting Date/Time

Mr. Hager reviewed the timeline for the CMAQ and STBG Project Selection Process Update between September 2021 and June of 2022. He discussed basic starting points that staff would use such as the LRTP Project Prioritization process and reviewing other Virginia MPO best practices. He mentioned that FAMPO staff would like to have a draft that is 70 percent complete for the October TAC meeting.

Mr. Agnello asked if the timeline was a firm schedule and that the allocations had to be approved in April. Ms. Gardner responded that she needs the allocations prior to the spring CTB meetings, and the schedule could be adjusted with minor delays. Mr. Ollis added that the FAMPO Policy Committee should not be briefed on the information and vote during the same meeting, and this would be a limiting factor in the timeline.

Mr. Agnello suggested that update meetings should occur more often than solely at the TAC meetings, and he agreed with the proposal to have a December TAC meeting. Mr. Ollis mentioned that this process would not include a substantial overhaul since staff plans to use the LRTP Project Prioritization scoring measures as a foundation since it has been approved by all of the committees. Mr. Agnello noted that Spotsylvania County does not necessarily want the CMAQ and STBG methodology to reflect SMART SCALE scoring process. Mr. Owsiak questioned if the LRTP Project Prioritization scoring measures would be fitting to score projects that related to air quality and congestion mitigation. Ms. Jackson noted that as we go through this update process everyone needs to agree on definitions of terms so that the committee can make progress on this task.

Mr. Agnello said that beginning with rules for the project intake process could be voted on prior to the rest of the methodology since they would be less controversial. He also mentioned that there is a short turn around between the call for projects and project submission deadline and requested more time be given to applicants. Mr. Ollis noted that if the methodology is not proposed in conjunction with the project intake process it could create an unfair playing field.

Mr. Brown noted that prior to and during the last CMAQ and STBG funding process major fundamental changes were proposed, and that the committee would like to be more involved in the vetting process.

Ms. Jackson mentioned she had no adverse issue with creating a smaller working group but noted that the LRTP framework is not new and that the LRTP working group was extremely successful.

Mr. Agnello summarized the committees' comments suggesting that more frequent meetings should be created.

Ms. Gardner asked the committee to trust the funding methodology that will be created regardless of the allocation results and to acknowledge that there is not enough funding for every project. Mr. Agnello stated once this update is approved only minor changes should be made as appropriate. Mr. Hager agreed that funding allocated to projects would be agreed upon based on the approved CMAQ and STBG methodology. Ms. Jackson added that the committee should focus on the criteria to evaluate projects rather than the amount of money given to the projects.

The committee discussed that the sub-committee would occur after the October TAC meeting and established who would be attending the meeting. The first sub-committee meeting is scheduled for Thursday October 14th at 10:30am. FAMPO staff also asked for any comments about the current or a potential proposed process by September 27th.

- h. **Resolution 22-07: Approving the 2050 Long Range Transportation Plan (LRTP) Fiscally Constrained Project Lists (ACTION ITEM)**
 - i. Public Comments Received – Staff noted that several public comments were received and members had the full text in their agenda packets.
 - ii. Presentation
 - iii. Draft 2050 LRTP Project Lists
 - iv. **Resolution 22-08: Endorsing the 2050 Long Range Transportation Plan and FY21-24 Transportation Improvement Program Fiscally Constrained Project Lists for Air Quality Conformity (ACTION ITEM)**

Mr. Ollis introduced the LRTP updates and then turned over the presentation to Ms. Chandler. Ms. Chandler briefly reviewed the five items on the agenda relating to the LRTP, two resolutions, the draft constrained project list, public comment, and a presentation about updates since the August TAC. She noted the three updates to the draft list including removing the cost redundancy between highway and active transportation project elements, the inclusion of TAP applications in concurrence with BPAC, and adjusting the inflation rate used in the mid- and out- years to include a compounding interest rate. She reviewed the overall number of projects in the draft list and their breakdown by mode and agency/jurisdiction.

Motion was made to approve Resolution 22-07 and endorse Resolution 22-08.

Motion: Mr. Agnello; Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

8. Correspondence

Ms. Feindt reviewed a comment provided by a Fredericksburg area resident, Ms. Jane Leeds. The comment outlined the steps that need to be taken to improve transportation options for those with mobility challenges, such and those with disabilities or older adults.

9. Staff Reports

Mr. Ollis noted several open seats for the FAMPO Citizens Transportation Advisory Committee

(CTAC) and encouraged local jurisdictions to add new members. Ms. Feindt added that during their September meeting, the Policy Committee will consider appointing two people to fill the open at-large positions.

Mr. Hager informed the committee about language from the Association of Metropolitan Planning Organizations (AMPO) related to the forthcoming surface transportation bill and the potential implications that could impact metropolitan planning organizations. Additionally, he reviewed the FY22 FAMPO committee calendar pointing out the changed date for the November TAC meeting. Mr. Agnello asked if the calendar could be sent to the committee and Mr. Hager noted it would be attached to the TAC meeting follow-up email.

10. Member Reports

Mr. Owsiak noted that Stafford County staff has been working on Revenue Sharing (RS) and TAP applications.

Ms. Gardner reiterated the TAP applications deadline of October 1st at 5pm.

Mr. Minor said King George is working to finalize TAP and SMART SCALE applications.

Ms. Williams mentioned that DRPT just kicked off their Transit Equity and Modernization study which is a legislative requirement and staff is working with consultant Kimley Horn. She noted that there will be plenty of opportunity for stakeholder engagement. Lastly, she reiterated a previous comment requesting involvement in the SMART SCALE Round 5 application process for anyone that is planning transit improvements.

Ms. Hoeffner informed the committee that VRE has experienced some service delays regarding recent weather events, but overall ridership has been increasing. She also noted that the VRE survey and master agreement survey are current works in progress.

Dr. Schneider mentioned that ridership counts are updated for the PRTC board packet each month and provides data that FAMPO staff could utilize. He noted that the data is sorted by each route and includes performance measures. He also added that updated mask guidelines have been extended until January 2022.

Mr. Ruiz introduced himself adding that he previously worked with DRPT in Richmond on the rail side.

Mr. Quirke told the committee that FRED service will begin an hour earlier on October 18th and all corresponding hiring has been completed. FRED is preparing for DRPT grants that are forthcoming and staff is prepped funding for the process. He mentioned that FRED has noticed an uptick in ridership and the organization is monitoring mask mandates.

Mr. Agnello noted that Spotsylvania County conducted the first county bond referendum meeting and the second will be held on October 21st. He also noted the county is hiring a transportation planner.

11. **Adjourn Technical Advisory Committee Meeting/Next Meeting October 4, 2021 at 9:30 am**

Interagency Consultation Group (ICG) meeting prior to October TAC meeting at 9:00am

Motion was made to adjourn the meeting at 12:02pm.

Motion: Mr. Owsiak; Second: Mr. Quirke

Abstentions: None

Motion passed with unanimous consent.

TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Monday, October 4, 2021 – 9:30 a.m.
406 Princess Anne Street, Fredericksburg, VA 22401
www.fampo.gwregion.org

Committee Members Present:

Chairman Paul Agnello, Spotsylvania County
Second Vice Chair Alex Owsiak, Stafford County
Mr. Brandon Brown, Stafford County
Mr. Rodney White, Spotsylvania County
Mr. Bassam Amin, City of Fredericksburg
Mr. Nick Minor, King George County (arrived at 10:06am)
Mr. Stephen Haynes, Virginia Department of Transportation (VDOT)
Mr. Jim Ponticello, VDOT
Mr. Dan Grinnell, VDOT
Dr. Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Ms. Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT)
Mr. Nick Ruiz, Virginia Railway Express (VRE)
Ms. Kate Gibson, GWRideConnect

Committee Members Present (remotely, without virtual participation request):

Mr. Joe Stainsby, PRTC

Committee Members Absent:

Mr. Bryon Counsell, Stafford County
Mr. Jacob Pastwik, Spotsylvania County
Mr. Leon Hughes, Spotsylvania County
Vice Chair Jamie Jackson, City of Fredericksburg
Mr. Mike Craig, City of Fredericksburg
Ms. Kimberly Wilson, King George County
Mr. Mike Finchum, Caroline County
Mr. Craig Pennington, Caroline County
Mr. Ivan Rucker, Federal Highway Administration (FHWA)
Ms. Michelle Shropshire, VDOT
Mr. Todd Horsley, DRPT
Ms. Christine Hoeffner, VRE
Mr. Aidan Quirke, FREDericksburg Regional Transit (FRED)
Mr. R. Craig Reed, FRED
Ms. Leigh Anderson, GWRideConnect

Others Present:

Mr. Richard Denbow, Cambridge Systematics (remote attendance)
Mr. Feng Liu, Cambridge Systematics (remote attendance)
Ms. Linda LaSut, VDOT (remote attendance)

Ms. Katherine Youngbluth, DRPT (remote attendance)
Ms. Susan Gardner, VDOT
Ms. Cathie Coffey, VDOT

Staff Present:

Ms. Jordan Chandler, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Mr. Adam Hager, Transportation Planner
Mr. Matthew Lehane, Transportation Planner
Mr. Ian Ollis, FAMPO Administrator

1. Call Technical Advisory Committee Meeting to Order

The meeting was called to order at 9:35am.

2. Roll Call and Determination of Quorum

Ms. Feindt conducted roll call and determined that a quorum was present.

3. Approval of the October 4, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)

Motion was made to approve the October 4, 2021 TAC agenda.

Motion: Mr. Amin. Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

4. Approval of the September 13, 2021 TAC Meeting Minutes (ACTION ITEM)

Motion was made to approve the September 13, 2021 TAC meeting minutes, as amended.

Motion: Mr. Owsiak. Second: Mr. Agnello

Abstentions: None

Motion passed with unanimous consent.

5. Review of the September 20, 2021 Policy Committee Meeting

Mr. Ollis reviewed the Policy Committee meeting. He reviewed the Lafayette Blvd Study, SMART SCALE Round 5 pre pre-applications, endorsement of the local Transportation Alternative Program (TAP) applications, approval of the Long-Range Transportation Plan (LRTP) Fiscally Constrained Project List, endorsement of the 2050 LRTP Fiscally Constrained Project List for Air Quality Conformity Assessment, authorization given to the TAC to approve the draft Air Quality Conformity Report for public comment, and two resolutions to appoint Jane Leeds and TaMara Banks as at-large members of the Citizens Transportation Advisory Committee (CTAC).

6. Public Comment

No public comments were made.

7. Action/Discussion Items

a. 2050 Long Range Transportation Plan (LRTP) Update

Mr. Denbow informed the committee that Cambridge Systematics (CS) is supporting the FAMPO LRTP process with travel demand modeling and performance-based planning and programming requirements. He noted that CS submitted a draft System Performance Report to FAMPO staff and that the report highlights current system performance and progress made to achieve targets. Lastly, he noted that FAMPO adopted targets set by the state.

Mr. Liu provided an update in relation to the progress made through modeling. He mentioned that CS has refined land use and socioeconomic forecast last approved in 2018 and is preparing the model to include the approved 2050 LRTP Fiscally Constrained Project List. Finally, Mr. Liu reviewed model outputs for the current system compared to the 2050 No-Build system scenario.

Mr. Agnello asked if CS had incorporated projects from the 2045 Rural LRTP, which was approved in 2020, since these projects could impact FAMPO jurisdictions. Mr. Hager said that no new rural projects were included in the model due to task order restrictions. Mr. Ollis added that there is federal guidance to separate urban and rural transportation planning in the region.

b. Approving the Draft Air Quality Conformity Report for Public Comment (ACTION ITEM)

Mr. Ponticello reviewed the Interagency Consultation Group (ICG) meeting that took place prior to TAC, noting that the South Coast II court ruling is the reason that FAMPO must complete the conformity assessment process. He turned the presentation over to Chairman Agnello to seek a motion for approval of the schedule and to allow the draft Air Quality Conformity Report to be released for public comment.

Motion was made to approve the Draft Air Quality Conformity Report for Public Comment.

Motion: Mr. Agnello. Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

c. Fall Commonwealth Transportation Board (CTB) Meeting

Mr. Ollis reviewed the list of comments received from the jurisdictions, state partners, and FAMPO staff. He asked if the committee could narrow down the list to two or three regional concerns. These options would be included in a meeting with the Secretary of Transportation, presented at the Fall CTB meeting by Mr. Ollis and Policy Committee members, and sent in a written letter to Secretary of Transportation.

Mr. Agnello asked VDOT when the Fall CTB meeting would occur and if it would be virtual or in person. Ms. Gardner said that the date was not decided and the number of COVID cases would likely determine the meeting format.

Mr. Agnello added to the first regional concern noting that GWRC, FAMPO, and local jurisdictions should receive more than four SMART SCALE applications each noting that other areas in the Commonwealth received ten applications. Mr. Agnello also noted that combining concern #1 and #2 could shorten the list since both items relate to SMART SCALE.

Mr. Agnello said the Spotsylvania County agrees with widening I-95 and the construction of the VCR Trail. He then questioned the intent of concern #4 relating to Route 1. Mr. Ollis

said that when an emergency occurs on I-95 and the roadway is completely shut down the FAMPO jurisdictions are severely affected, and this concern would look into the options of using Route 1 as an alternative during emergency situations. Mr. Amin noted that there had been issues with signal coordination. Mr. Haynes said that VDOT has the capability for signal coordination at this time, but this type of modification would require coordination with jurisdictions, but it would be worthwhile to look at daily traffic vs incident management.

Mr. Agnello asked if the last concern on the list was already being addressed with the Transforming Rail in Virginia initiative. Mr. Ruiz noted that the Transforming Rail in Virginia Phase II, planned for the year 2030, would include reverse commuting and weekend trains. Mr. Ollis noted that VRE operations board is looking to provide service before that date by reviewing capacity agreements with CSX and is looking for a way to expose more people to the VRE services.

Dr. Schneider said weekend travel and traffic are not the same as the weekday. He mentioned that looking at the behavior and economic decision making of weekend travel, specifically looking at fare policy, travel destinations that could be outside of FAMPO region, through vs local traffic, HOV rather than SOV.

Mr. Ruiz mentioned that Amtrak runs on the weekend and is working to create a fare policy; he also noted that WMATA has a two-dollar fee on the weekends.

Mr. Owsiak said that this concern could be removed from the list if it was already being studied though the Transforming Rail in Virginia initiative. Mr. Ruiz said that the Transforming Rail in Virginia initiative will be studying this but is unsure to what extent. Dr. Schneider and Mr. Ruiz rephrased the last concern to request the CTB to direct DRPT to investigate support for weekend trains and reverse commuting sooner rather than later to promote local economic development, reduce I-95 traffic, and evaluate the fare policy in the Statewide Rail Plan update.

d. SMART SCALE Round 5 Update

Mr. Lehane reviewed the SMART SCALE timeline, went into detail as to how the Round 5 pre pre-applications were scored using the quantitative measures from the LRTP Project Prioritization Methodology (approved by the Policy Committee in May 2021), explaining the different sub-category percentage breakdowns between Roadway and Active Transportation, and lastly, he reviewed the GWRC and FAMPO pre pre-application list with details about each specific project.

Mr. Agnello asked what was included in the Statewide Coordination (SC) and Project Benefit (PB) percentages. Mr. Lehane noted the SC contained measures related to VTrans needs and that PB were the qualitative measures that were given a neutral benefit as not influence the score.

Mr. Amin asked for clarification about the sub measures under the SMART SCALE header and asked if the PB section had the same scoring factors. Mr. Lehane noted that the PB measures received a neutral score, as to remove qualitative measures, but would have looked at things such as project studies and how the application aligns with regional goals.

Mr. Agnello asked about the 60 percent designation for the SMART SCALE heading and that the weighting presented does not align with SMART SCALE. Mr. Hager noted that the

respective percentages for the sub measures under the SMART SCALE header align with Category B designation.

Mr. Owsiak asked if the project cost will be evaluated in the scoring during the pre-application. Mr. Lehane said that no determination has been made and it is up for discussion.

Mr. Agnello asked if about the proposal for Route 3 in the Virginia Central Railway (VCR) application. Mr. Lehane mentioned that he had sent an email requesting more information but had not heard back. Mr. Agnello also noted that an update has been made to the Route 1 Massaponax Corridor application at Route 606 area mentioning a U-Turn.

Mr. Ollis added that FAMPO staff has sent out specific data requests to the jurisdiction and comments are needed for the pre pre-application submission on October 15th.

Mr. Agnello asked if the committee would need to approve the pre-application list of projects in November based on the presented schedule. Mr. Haynes said that there was no approval needed in November and that the presented date was a temporary placeholder.

8. CMAQ/STBG Subcommittee Meeting Materials

Mr. Ollis notified the committee that the TAC agenda link had all of the materials that would be presented at the subcommittee meeting. He noted that the materials were provided early for ample time to review and to allow productive discussion and action items to follow-up with after the subcommittee meeting. He noted the meeting would be held on October 14th at 10:30am with virtual attendance.

Mr. Agnello asked if the CMAQ and STBG documents would be separated by fund. Mr. Hager noted that the processes for CMAQ and STBG run concurrently and that in the draft outline, the content is separated. He noted the content provided for the subcommittee meeting is a framework, which can be edited, in addition to comments FAMPO staff received from the jurisdictions and VRE.

9. Correspondence

Mr. Hager noted that Resolution 22-09 was include in the packet for everyone's awareness stating that that the Policy Committee voted to allow TAC to approve the draft Air Quality Conformity Report for public comment.

10. Staff Reports

Mr. Ollis reminded the committee about the CMAQ/STBG sub-committee meeting occurring on October 14th at 10:30am that will be held virtually and the East-West Mobility Stakeholder meeting that will occur on October 12th at 2:00pm in the GWRC office. He introduced Lana Bizeau, the new FAMPO transportation planning intern. He also noted that FAMPO had successfully signed all on-call consultant contracts. Lastly, he mentioned that three of the FAMPO staff will be out of the office this week attending the Associations of Metropolitan Planning Organizations (AMPO) Annual Conference in Arizona.

11. Member Reports

Mr. Owsiak noted that Stafford submitted their TAP applications with the exclusion of Belmont Ferry Farm trail since the county Board did not approve the project.

Mr. Haynes noted that Saturday, October 9th there will be a ribbon cutting ceremony at the Chatham Bridge and in the next month there will be major changes occurring with the opening of the I-95 Southbound River Crossing project.

Mr. Minor noted that King George County is working to submit Revenue Sharing applications and submit information for the intake forms for Round 5 SMART SCALE.

Dr. Schneider noted that OmniRide received the Statewide Exceptional Safety Award at Virginia Transit Association (VTA) conference. He also mentioned that services are being brought back at an increased level and that traffic volume for truck is above pre-pandemic levels whereas vehicle traffic is at or above pre-pandemic levels. He noted that portions of I-95 and I-66 are consistently overloaded throughout the day due to extended peak travel times whereas pre-pandemic the peak overload would occur, and the congestion would go back to free-flow for a large portion of the day.

Mr. Agnello noted that Spotsylvania County would be hosting a second meeting about the Bond Referendum on October 21st at 6:30pm at the Marshall Center. He also noted that the County submitted three TAP applications and is working to submit one Revenue Sharing application.

Ms. Gibson announced that GWRideConnect has a new staff member who will be working with the Vanpools. She also noted that GWRideConnect has hired a marketing consultant and is also working with DRPT to launch a new ridesharing application.

12. Adjourn, Next TAC Meeting: Wednesday November 3, 2021 at 9:30 a.m.

Motion was made to adjourn the meeting at 11:54am.

Motion: Mr. Agnello. Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

Wednesday, November 3, 2021 – 9:30 a.m.
406 Princess Anne Street, Fredericksburg, VA 22401
www.fampo.gwregion.org

Committee Members Present:

Chairman Paul Agnello, Spotsylvania County
Mr. Rodney White, Spotsylvania County
Vice Chair Jamie Jackson, City of Fredericksburg
Mr. Bassam Amin, City of Fredericksburg
Second Vice Chair Alex Owsiak, Stafford County
Mr. Brandon Brown, Stafford County
Mr. Stephen Haynes, Virginia Department of Transportation (VDOT)
Ms. Michelle Shropshire, VDOT
Dr. Bob Schneider, Potomac and Rappahannock Transportation Commission (PRTC)
Ms. Ciara Williams, Virginia Department of Rail and Public Transportation (DRPT) (remote attendance – personal reason)
Mr. Nick Ruiz, Virginia Railway Express (VRE)
Mr. Aidan Quirke, FREDericksburg Regional Transit (FRED)
Ms. Kate Gibson, GWRideConnect

Committee Members Present (remotely, without virtual participation request):

Ms. Kimberly Wilson, King George County

Committee Members Absent:

Mr. Jacob Pastwik, Spotsylvania County
Mr. Leon Hughes, Spotsylvania County
Mr. Mike Craig, City of Fredericksburg
Mr. Bryon Counsell, Stafford County
Mr. Nick Minor, King George County
Mr. Mike Finchum, Caroline County
Mr. Craig Pennington, Caroline County
Mr. Jim Ponticello, VDOT
Mr. Dan Grinnell, VDOT
Mr. Ivan Rucker, Federal Highway Administration (FHWA)
Mr. Joe Stainsby, PRTC
Mr. Todd Horsley, DRPT
Ms. Christine Hoeffner, VRE
Mr. R. Craig Reed, FRED
Ms. Leigh Anderson, GWRideConnect

Others Present:

Ms. Linda LaSut, VDOT (remote attendance)
Ms. Amy Garbarini, DRPT (remote attendance)
Chip Boyles, GWRC Executive Director

Ms. Susan Gardner, VDOT

Staff Present:

Ms. Jordan Chandler, Transportation Planner
Ms. Stacey Feindt, Public Involvement/Title VI Coordinator
Mr. Adam Hager, Transportation Planner
Mr. Matthew Lehane, Transportation Planner
Mr. Ian Ollis, FAMPO Administrator

1. Call Technical Advisory Committee Meeting to Order

The meeting was called to order at 9:33am.

2. Roll Call and Determination of Quorum

Mr. Hager conducted roll call and determined that a quorum was present.

3. Approval of the November 3, 2021 Technical Advisory Committee (TAC) Agenda (ACTION ITEM)

Mr. Haynes asked to add two items, administrative modification for UPC 110382 and amendment for UPC 119112, related to the TIP.

Chairman Agnello suggested adding these two items under agenda item 7.d.

Motion was made to approve the November 3, 2021 TAC agenda, as amended.

Motion: Chairman Agnello Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

4. Approval of the October 4, 2021 TAC Meeting Minutes (ACTION ITEM)

Motion was made to approve the October 04, 2021 TAC meeting minutes.

Motion: Chairman Agnello Second: Mr. Owsiak

Abstentions: None

Motion passed with unanimous consent.

5. Review of the October 18, 2021 Policy Committee Meeting

Mr. Ollis reviewed the Policy Committee meeting by summarizing the agenda. He discussed the DRPT Statewide Rail Plan presentation given by Emily Stock, the Fall CTB meeting and topics, the East-West Mobility study progression, CMAQ-STBG project selection process update, and lastly, he mentioned the bylaws discussion requested by the chair about voting membership, establishment of the quorum, and adding action items to the agenda at the last minute.

6. Public Comment

No public comments were made.

7. Action/Discussion Items

a. Fall Commonwealth Transportation Board Meeting

Mr. Ollis reviewed the list of items discussed the October TAC and Policy Committee meetings. He noted that one comment was received since the last meeting from Chairman Agnello in relation to the number of SMART SCALE final applications available to each agency and locality.

Chairman Agnello summarized his proposal noting that the number of final applications does not currently align with the need in our region. His suggestion is to create a middle tier for applications from localities between 100,000 and 200,000 people and MPOs/PDCs/Transit Agencies serving areas between 250,000 and 500,000 people.

Mr. Ruiz asked if anyone had considered population growth, produced by the Weldon Cooper Studies, rather than the population. Chairman Agnello said that it had not been previously considered, but that could be an add-on.

Chairman Agnello asked if VDOT had any comments on his proposal. Mr. Haynes noted that the current system was developed based on population as well as each VDOT district's ability to handle applications. Ms. Shropshire noted that the proposal seemed reasonable but added if there was a strain on VDOT due to the number of applications there might be a restriction on the number of applications that VDOT could assist with.

Mr. Owsiak agreed with the proposal presented and Mr. Ollis indicated staff would proceed accordingly.

b. Congestion Mitigation and Air Quality Improvement Program (CMAQ)/Surface Transportation Block Grant Program (STBG) Project Selection Process Update

1. FHWA CMAQ Resource

Chairman Agnello provide an update on the CMAQ/STBG Project Selection Process noting that the subcommittee has convinced once and will meet again this Friday, November 5th at 2:00pm. He noted that the members of the subcommittee submitted comments and suggestions for how to improve the project selection process and the members of the subcommittee discussed their ideas.

c. Highway Infrastructure Program (HIP) Funding Discussion

Chairman Agnello mentioned he had asked questions relating to how HIP funds could be used and if they are identical to STBG. He noted that HIP funds can be allocated and used in the same manner as STBG but pointed out a difference in the obligation and allocation timelines between the two funding sources.

Ms. Gardner added that HIP funds can replace STBG funds on a project but cautioned to double check the date of the STBG funding for obligation deadlines.

Mr. Ollis noted a potential gap in funding from Phase I to Phase II of the East-West Mobility Study and might request funds in the new year. The committee agreed to discuss specific dollar amounts for the potential East-West Mobility Study need at the December TAC meeting and move forward with making a decision at the January meeting.

d. Transportation Improvement Program Update – Jordan Chandler

1. UPC 113538 Administrative Modification
2. DRPT Table C Administrative Modification

Ms. Chandler discussed the two administrative modifications on the agenda, one from VDOT and the other from DRPT. She noted that neither project needed board action or to undergo the air quality conformity process. Next, she discussed the administrative modification and amendment added to the agenda at VDOT's request. She noted that a public comment period and public hearing would be needed for the TIP amendment, but neither revision would require air quality conformity analysis. Mr. Hager added that the TAC could recommend the Policy Committee direct a 15-day public comment period for UPC 119112 from November 16th to December 1st and to authorize the TAC to approve the amendment at its December 6th meeting.

Motion was made to recommend the Policy Committee direct a 15-day public comment period for UPC 119112 from November 16th to December 1st and to authorize the TAC to approve the amendment at its December 6th meeting.

Motion: Chairman Agnello Second: Ms. Jackson
Abstentions: None
Motion passed with unanimous consent.

e. 2050 Long Range Transportation Plan (LRTP) Update – Adam Hager and Jordan Chandler

1. **Resolution 22-12: Approving the 2050 Long Range Transportation Plan and FY21-24 Transportation Improvement Program Air Quality Conformity Report (ACTION ITEM)**

i. Project List Correction

Mr. Hager noted that this resolution was to approve the Air Quality Conformity Report but noted one amendment to the 2050 LRTP project list. He discussed the foundation of the 2050 list was using the 2045 list and that when adding a SMART SCALE Round 4 project the Dixon St./Tidewater Trail project termini was accidentally shortened. He noted that if this correction was not made now, another Air Quality Conformity process would be required, so rather than repeating the work staff proposed to make the correction now.

Motion was made to approve Resolution 22-12.
Motion: Chairman Agnello Second: Mr. Owsiak
Abstentions: None
Motion passed with unanimous consent.

2. Draft System Performance Report

Mr. Hager discussed the creation of this report was complete by Cambridge Systematics, the on-call consultant assisting with the LRTP. He noted that the report was almost finalized with the exception of some missing 2020 safety data. He added that this report will be an appendix to the LRTP.

Mr. Brown asked if the System Performance Report actually reviewed trends in the region. Mr. Hager stated that the document does evaluate the FAMPO region as well as the state.

3. Environmental Justice Analysis Update

Ms. Chandler informed the committee about the history of Environmental Justice (EJ) laws and how they guide MPOs in the planning process. She mentioned that MPOs must assess how transportation projects may affect traditionally underserved populations. She reviewed the regional focus areas for each population group and the transportation projects in the CLRP.

Mr. Agnello thanked staff for their work relating to EJ and CMP.

Ms. Jackson asked if staff was following the guidelines in the FAMPO Community Engagement and Equity Plan document. Ms. Chandler responded that there is not a prescribed methodology used to assess EJ and that each MPO develops their own standard.

Mr. Brown asked if staff could show the dispersion of traditionally underserved populations and that having a less restrictive measure might fit a long-range plan assessment. Ms. Chandler said she would send out the other factors used to assess focus areas.

4. Congestion Management Process (CMP) 2021 Update

Mr. Hager discussed the basis of the CMP and that it is a federally required task due to the the Washington, DC-MD-VA Urbanized Area's designation as a Transportation Management Area (TMA) and its presence in the FAMPO planning area. He reviewed the proposed corridors and asked the committee for questions.

Mr. Amin asked if staff had considered adding Fall Hill Ave in the City of Fredericksburg. Mr. Hager responded that the functional classification of Fall Hill Ave did not meet the proposed threshold as a new corridor since it is only a collector roadway.

Chairman Agnello mentioned that VDOT would be updating the functional classification of roadways in the near future and suggested that this would be an appropriate time to reassess the CMP corridors.

8. Correspondence

There was no correspondence.

9. Staff Reports

Mr. Hager walked through several staff reports noting that these are all important topics but do not have the scale to be individual presentations in the meeting. He started by discussing an update to parts of the SMART SCALE Technical Guidance and additional funds available from SMART SCALE Round 4.

Chairman Agnello asked if the regional funds on these projects were required or if funds could be freed up with this news. Mr. Ollis said that staff would look into the funds and amounts and bring back an update in at the December TAC. Ms. Shropshire informed the committee that the December CTB meeting would occur on December 7th and 8th.

Mr. Hager continued discussing the CMP quarterly report and added that a narrative report will also accompany the data starting in the new year. Next, he discussed the FY22 VDOT Safety Targets noting that staff is working to assess the targets and would most likely concur with the

proposed measures. Then, he reminded the committee of the DRPT Virginia Transit Equity and Modernization Study. Mr. Lehane reminded the committee that he would be reaching out to gather more information about local economic development sites for Round 5 of SMART SCALE.

Mr. Hager then discussed the George Washington Region Transportation Opportunities for Economic Growth Report noting with the proposed updates to the SMART SCALE Technical Guidance would no longer require a project to be in a regional economic development plan. The committee members agreed that the document did not need to be updated at this time and each locality would add projects to local comprehensive and economic development documents to receive the SMART SCALE points.

Mr. Brown asked about the FY22 Safety Targets and asked if there was the possibility to set standards lower, stricter, than the state. He noted that the group could meet periodically and reassess the targets. Mr. Hager said he would talk with Mr. Brown about the current state targets and that the decision would need to be approved by February 2022.

10. Member Reports

Ms. Shropshire noted that VDOT will be requesting TIP amendment(s) in the near future since some SMART SCALE Round 4 projects are advancing, but this action will not be needed until after the CTB STIP approval.

Mr. Haynes noted that VDOT has an open job for a Planning Specialist III and more details can be found at www.virginiadot.org/jobs

Mr. Quirke noted that FRED had fare free service yesterday, for Election Day, and that last week daily service started an hour earlier on some routes.

Mr. Owsiak told the committee that Stafford County had submitted their Transportation Alternatives Program (TAP) and Revenue Sharing (RS) applications.

Ms. Gibson introduced the new GWRC Executive Director, Chip Boyles, and shared that GWRideConnect will be meeting with a marketing consultant to discuss and prepare plans for a return to shared rides.

Mr. Ruiz noted that VRE is currently in the initial phase of updating the System Plan and is looking to gain access to StreetLight Data to assist with the regional analysis of rail and transit.

Dr. Schneider noted that PRTC continues to see an increase in ridership and notes that congestion in the region is still severe. He also notified the committee that on December 6th Northern Virginia Transportation Commission (NVTC) and PRTC would be hosting a legislative event to discuss their agendas for the next year, he added that there would be a wide array of speakers.

Chairman Agnello noted that the Transportation Bond Referendum passed with a 58 to 42 split. He also noted that the public safety and school bonds also passed.

Mr. Ollis added that staff is working with the City of Fredericksburg to use the \$75,000 in STBG funds to hire a consultant to investigate and design or engineer the two bridges for the Virginia Central Railway (VCR) Trail SMART SCALE project.

11. Adjourn/Next TAC Meeting: December 6, 2021 at 9:30 a.m.

Motion was made to adjourn the meeting at 11:03am.

Motion: Ms. Jackson Second: Mr. Ruiz

Abstentions: None

Motion passed with unanimous consent.