

## **POLICY COMMITTEE DRAFT MEETING MINUTES**

August 15, 2022 – 6:00 p.m.

406 Princess Anne Street, Fredericksburg, VA 22401

[www.fampo.gwregion.org](http://www.fampo.gwregion.org)

### **Committee Members Present:** *(V) indicates voting member*

Mr. Jason Graham, Chair, City of Fredericksburg (V)  
Mr. Matthew Kelly, City of Fredericksburg (V)  
Mr. David Brown, alternate City of Fredericksburg (V)  
Ms. Meg Bohmke, First Vice-Chair, Stafford County (V)  
Ms. Monica Gary, Stafford County (V)  
Mr. Tim McLaughlin, Second Vice-Chair, Spotsylvania County (V)  
Ms. Lori Hayes, alternate Spotsylvania County (V)  
Ms. Marcie Parker, Representative from the Secretary of Transportation (V)  
Ms. Michelle Shropshire, alternate Representative from the Secretary of Transportation (V)  
Dr. Robert Schneider, Potomac and Rappahannock Transportation Commission (PRTC) (V)  
Ms. Susan Gardner, Virginia Department of Transportation (VDOT)  
Mr. Stephen Haynes, alternate Virginia Department of Transportation (VDOT)  
Mr. Todd Horsley, Department of Rail and Public Transportation (DRPT)  
Ms. Ciara Williams, DRPT  
Ms. Jamie Jackson, FREDericksburg Regional Transit (FRED)  
Ms. Laura Sellers, Commonwealth Transportation Board (CTB)  
Mr. Hank Scharpenberg, Citizens Transportation Advisory Committee (CTAC)

### **Committee Members Present (remotely, without virtual participation request):**

### **Committee Members Absent:**

Mr. Timothy Baroody, City of Fredericksburg (V)  
Ms. Crystal Vanuch, Stafford County (V)  
Ms. Pamela Yeung, alternate Stafford County (V)  
Mr. Darrell English, Stafford County (V)  
Mr. Chris Yakabouski, Spotsylvania County (V)  
Mr. David Ross, Spotsylvania County (V)  
Mr. Kevin Marshall, alternate Spotsylvania County (V)  
Ms. Deborah Frazier, alternate Spotsylvania County (V)  
Mr. Joe Stainsby, alternate PRTC (V)  
Mr. Ivan Rucker, Federal Highway Administration (FHWA)  
Ms. Tonya Holland, Federal Transit Administration (FTA)  
Mr. Craig Reed, alternate FREDericksburg Regional Transit (FRED)  
Mr. Jeffery Sili, Caroline County  
Mr. Jeffrey Black, alternate Caroline County  
Ms. Cathy Binder, alternate King George County  
Mr. Matthew Rowe, alternate CTAC

### **Others Present (remotely or in person):**

Mr. David Swan  
Mr. Paul Milde  
Ms. Leigh Anderson

**Staff Present:**

Mr. Ian Ollis, FAMPO Administrator  
Ms. Becky Golden, Transportation Planning Manager  
Dr. John Ridout, Transportation Planner II  
Mx. Colie Touzel, Public Involvement/Title VI Coordinator

- 1. Call Policy Committee Meeting to Order – Chair Jason Graham**  
Chair Graham called the meeting to order at 6:00pm.
- 2. Pledge of Allegiance**  
Chair Graham led the pledge of allegiance.
- 3. Roll Call and Determination of Quorum – Mx. Colie Touzel**  
Mx. Touzel conducted roll call and determined a quorum present.
- 4. Approval of the August 15, 2022 Policy Committee Agenda (ACTION ITEM)**  
Motion was made to approve the August 15, 2022 Policy Committee agenda.

Motion: Mr. Kelly; Second: Ms. Bohmke  
Motion passed with unanimous consent.

**5. Public Hearing**

*Comments and questions from members of the public related to the request to amend the FY21-24 Transportation Improvement Program (TIP) to add UPC 120321: #I95CIP EXIT 140 W. STAFFORD CNTY TO CAPITOL HILL (RT. 4), 120322: #I95CIP EXIT 126 TO EXIT 110 N CAROLINE CNTY TO DC CORE RT 1, and 120323: #I95CIP EXIT 133 TO EXIT 9 FREDBG TO PENTAGON / CRYSTAL CITY (ACTION ITEM).*

Mx. Touzel read aloud comments received from the public relating to the TIP Amendment.

Mr. Kelly asked what staff does when receiving public comments. Mr. Ollis and Mx. Touzel noted that staff responds initially, and if it is a technical issue, staff then sends the question to the respected technical expert, and if it is a general comment, staff thanks the public for their comment and responds accordingly.

**6. Public Involvement**

*Comments and questions from members of the public are welcome at this time. Staff will also read comments submitted by the public prior to the meeting.*

Mx. Touzel read aloud general comments from the public, which were received prior to the meeting.

**7. Consent Agenda**

- a. Approval of June 27, 2022 Policy Committee Meeting Minutes (ACTION ITEM)**  
Motion to approve the consent agenda.

Motion: Mr. Kelly; Second: Ms. Bohmke  
Abstentions: none  
Motion passed with unanimous consent.

## **8. FAMPO Administrator Report – Mr. Ian Ollis**

Mr. Ollis reviewed the FAMPO Travel Demand Model, studies, and provided a Staff update. FAMPO staff have sent the updated travel demand model to VDOT. FAMPO will update the transit demand model after January in order to get a complete 2022 set of data. Updates will now happen every 5 years instead of every 7 years. GWRideConnect collected “slugging” data earlier this month, of which prior data was collected in 2015. Mr. Ollis updated the committee on the timelines for the East-West Mobility Study and the VCR Trail Bridge and Tunnel Study. The Freight Summit “conference” was approved today, so staff is working with Cambridge Systematics to make sure they still have the time to compile data. Mr. Ollis provided an update on the Fredericksburg train station renovation, which will begin early Fall. A workshop about congestion is in the works. Mr. Ollis introduced FAMPO’s newest staff member, John Ridout, Transportation Planner II. Mr. Ollis also welcomed new members from CTB (Ms. Laura Sellers) and VPRA (Mr. Charlie Payne). Mr. Ollis shared good news for the funding of the Spotsylvania RAISE grant.

Ms. Bohmke asked what would be the responsibility of the VPRA new member, specifically wondering if their job would conflict with voting on the Policy Committee. Ms. Parker helped to explain that the VPRA member is supposed to abstain from any conflicting points of interest.

Mr. Kelly asked what we are doing to help explain projects to the public. Mr. Ollis noted that Mx. Touzel is responsible for this in their fulltime job. Mx. Touzel noted that there are many public involvement activities they do and want to do more of and are open to suggestions from committee members. Mr. Ollis also noted that he writes educational op-eds in the paper on occasion.

## **9. Action/Discussion Items**

### **a. Safe Streets for All (SS4A) Grant Application Safety Action Plan Development**

#### **1. Presentation – Mr. Ian Ollis**

Mr. Ollis provided an update on the Safe Streets for All (SS4A) grant, which is an action plan. Since VDOT assists with critical portions of action plans, they will assist with two necessities for this grant: data and equity analysis. There are five other items needed to apply. The TAC proposed to work as a region to support all the GWRC localities instead of only the FAMPO localities. Mr. Ollis explained that Caroline County voted to support this grant and pay their match. King George county will vote on their participation for the SS4A Tuesday night.

Mr. Kelly noted that all localities want to participate, and if King George does not join, then the FAMPO localities will participate regardless, and therefore endorses Option B—to support all of the GWRC localities.

#### **2. Option a: Resolution 23-02 A RESOLUTION OF THE FREDERICKSBURG AREA METROPOLITAN PLANNING ORGANIZATION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OFFICE OF THE U.S. SECRETARY OF**

TRANSPORTATION FOR THE SAFE STREETS FOR ALL (SS4A) GRANT TO DEVELOP A SAFETY ACTION PLAN FOR THE FAMPO LOCALITIES

3. Option b: Resolution 23-02 A RESOLUTION OF THE FREDERICKSBURG AREA METROPOLITAN PLANNING ORGANIZATION SUPPORTING THE FILING OF AN APPLICATION WITH THE OFFICE OF THE U.S. SECRETARY OF TRANSPORTATION FOR THE SAFE STREETS FOR ALL (SS4A) GRANT TO DEVELOP A SAFETY ACTION PLAN FOR GEORGE WASHINGTON REGIONAL COMMISSION LOCALITIES

Motion was made to adopt Resolution 23-02 (option B) which will support all of the GWRC localities.

Motion: Dr. Schneider; Second: Ms. Bohmke

Abstentions: none

Motion passed with unanimous consent.

- b. Amendment to Policy Committee Bylaws for Bicycle and Pedestrian Advisory Committee (BPAC) Non-Voting Membership – Ms. Kari Barber

Motion to approve the amendment to the Policy Committee bylaws and add a non-voting member from BPAC.

Motion: Mr. Kelly; Second: Ms. Bohmke

Abstentions: none

Motion passed with unanimous consent.

- c. Transportation Improvement Program (TIP) – Ms. Becky Golden

1. Fiscal Year 2024 – 2027 TIP/STIP Implementation Rollover Process Update

Ms. Golden provided an update on the TIP rollover process, where the STIP is placed in a lock down status so that planning partners have time to incorporate public participation efforts, rural cooperation efforts, and development/production of draft and final TIP/STIP documents.

2. Fredericksburg Transit (FRED) Administrative Modifications to update the funding year: STIP ID FRT0019 Maintenance HVAC; STIP ID FRT0020 Central Control System Replacement

Ms. Golden noted that items c2, c3, and c4 are administrative modifications for FRED to reallocate the funding allocations from one year to the next (2022-2023). Since these are Administrative Modifications, there is no impact on FAMPO, but is necessary to inform the Policy Committee.

3. Fredericksburg Transit (FRED) Administrative Modifications to update the funding allocations: STIP ID FRT00017 Radio & Emergency Management, STIP ID FRT00018 Security & Fiber, STIP ID FRT0019 Maintenance HVAC; STIP ID FRT0020 Central Control System Replacement
4. Fredericksburg Transit (FRED) Administrative Modifications to update the funding allocations: STIP ID FRT0002 Replacement Rolling Stock

5. **Resolution 23-03 Approving three amendments to the FY21-24 Transportation Improvement Program (TIP) to add UPC 120321: #I95CIP EXIT 140 W. STAFFORD CNTY TO CAPITOL HILL (RT. 4), 120322: #I95CIP EXIT 126 TO EXIT 110 N CAROLINE CNTY TO DC CORE RT 1, and 120323: #I95CIP EXIT 133 TO EXIT 9 FREDBG TO PENTAGON / CRYSTAL CITY (ACTION ITEM)**

Thanks to comments received from the public, staff informed VDOT and DRPT the need to fix a mistake on UPC120322. A corrected TIP block was provided to attendees changing “Exit 10” to be “Exit 110”. A question was asked to clarify whether Rt. 4 on Capitol Hill was actually Rt. 4 and not exit 4. Ms. Golden ensured members that it is indeed Rt. 4 which is in Maryland and turns into Pennsylvania Ave. on Capitol Hill.

Motion was made to approve Resolution 23-03, as amended.

Motion: Mr. Kelly; Second: Ms. Bohmke

Abstentions: none

Motion passed with unanimous consent.

10. **VDOT-FAMPO Travel Demand Model (TDM) update – Ms. Becky Golden**

Ms. Golden explained that staff is working with VDOT and Cambridge Systematics to update the TDM data for FAMPO.

11. **Correspondence**

Correspondence received from VRE that was included in the agenda packet.

12. **Staff and Agency Reports**

Mr. Ollis introduced John Ridout, Transportation Planner II, and said that FAMPO is hiring for one last vacancy.

13. **Board Member and Chair Comments**

There were no comments from board members or chairpersons.

14. **Adjourn/Next Policy Committee Meeting: September 19, 2022 at 6:00 p.m.**

Chair Graham adjourned the meeting at 6:59pm.